

## Dispute Resolution Application Form (Stage two)

Please use this form to: apply to the adjudicator at stage two of the internal dispute resolution procedure if you want them to investigate a complaint concerning your pension;

YOUR EMPLOYER/FORMER EMPLOYER .....

My disagreement is with a decision made by -  
(tick one box only)

The employer named above

East Sussex Pension Fund

### 1. Member's details (to be completed in all cases)

|                           |  |
|---------------------------|--|
| Full Name                 |  |
| Address                   |  |
| Date of Birth             |  |
| National insurance number |  |

### 2. Dependant's details:

If you are the member's dependant and the complaint is about a benefit for you, please give **your** details here.

|                        |  |
|------------------------|--|
| Full Name              |  |
| Address                |  |
| Date of Birth          |  |
| Relationship to member |  |

### 3. Representative's details:

If you are the member's or dependant's representative, please give your details in this box.

|   |  |
|---|--|
| Full Name                                     |  |
| Address                                       |  |
| The address response letter should be sent to |  |

**4. Your complaint**

Please give full details of your complaint below. Please try to explain exactly why you are unhappy, giving any dates or periods of scheme membership that you think are relevant.

**5. Your signature**

I would like my complaint to be considered and a decision to be made about it.

I am the (\* delete as appropriate)

Scheme member/former member/prospective member \*

Dependant of a former member \*

Member's representative/dependant's representative \*

I am dis-satisfied with the decision of the adjudicator under stage one of the dispute resolution procedure and request that East Sussex County Council as the administering authority review the decision.

Signed:..... Date:.....

**Please remember to enclose a copy of any notification of the decision you are complaining of which has been issued by the employer East Sussex County Council or the adjudicator under stage one of the dispute procedure. Also enclose any other letter or notification that you think might be helpful.**

**PLEASE SEND THIS FORM TO:**

**Mr Philip Baker**

Assistant Chief Executive

East Sussex County Council

County Hall,

St Anne's Crescent

Lewes

East Sussex

BN7 1UE