

**Lewes Joint Parking Board Meeting**  
**22 September 2016**  
**Room CC2 , County Hall, Lewes**

Present:

Councillor Carl Maynard, Lead Member  
 Councillor Ruth O’Keeffe  
 Councillor Richard Turner  
 Councillor Rosalyn St Pierre  
 Councillor Linda Wallraven  
 Jackie Lee-Howes (LDC)

David Weeks (ESCC)  
 Sarah Roantree (ESCC)  
 Geraldine Knight (ESCC)  
 Steve Parish (NSL)  
 Marion Marchant (NSL)  
 Michael Blaney (ESCC)

Agenda point		Action
1.	<b>Welcome, apologies and introductions</b>	
1.1	Councillor Maynard opened the meeting.	
1.2	Apologies, Carl Valentine, Bee Lewis, Robert Brennan and Sharon Hatton. All advised of JLH’s role within LDC.	
2.	<b>Review actions of previous meeting</b>	
2.1	4.1 Yellow lines School Hill, Barcombe. No additional lines required now as the existing ones have been refreshed.	
2.2	4.2 MB and DW met with parish councillors about the bus stop and lowered kerb in Cooksbridge. Access protection marking now installed and no reported problems. DW advised that a bus stop clearway cannot be installed due to the closeness of the level crossing and it being a main ‘A’ road where vehicles are not supposed to cross the central line. Also looked at the roads around the school and reported the narrowness of the footpath to Highways to see if it can be widened. Councillor St Pierre to talk to Highways about whether the verge in The Drove can be reinforced as it has collapsed. Councillor Turner mentioned the number of changing speed limits in Cooksbridge whether anything could be changed. MB advised that any further reduction from 30mph would mean further physical measures. DW will present the variable limits to the traffic and safety team for them to assess. <b>Update – request sent to Brian Banks for consideration 3 October.</b>	Cllr St Pierre  DW
2.3	4.3 Ringmer the double yellow lines are in place no further issues.	
2.4	6.1 Lewes station forecourt DW advised on the most recent update from Andrew Keer; new signs have been ordered and some work needs to be completed before the experimental TRO can be sealed. We will then be able to enforce the loading bay, taxi bays and the disabled bays.	
3.	<b>Operational update</b>	
3.1	MM presented the NSL report. Councillor St Pierre asked if the inconsiderate parking was normal for all areas. MM confirmed that this was fairly typical in all areas.	
4.	<b>Free on street parking for midwives and other medical workers</b>	
4.1	DW advised that we will be looking at all our care worker permits so that one specific permit would cover all areas. We have looked at the Brighton and Hove scheme and they currently charge £50 for an annual permit. DW reassured Councillor St Pierre that any permit would be monitored and any misuse would be enforced.	DW

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5 5.1	<p><b>An ‘amnesty’ for visitors to elderly people for the first time who have overrun or do not understand the scheme</b></p> <p>DW advised that CEOs do not know who the driver of a vehicle is when issuing PCNs. The PCN is issued to the vehicle not the driver. We do issue warning notices for minor contraventions and give a grace period to vehicles with pay and display tickets. Any challenges would be dealt with by our notice processing team. Councillor St Pierre was satisfied with this.</p> <p>SP advised that he is not aware of any other contract that issues warning notices.</p>	
6 6.1	<p><b>AOB</b></p> <p><b>Upper High Street pick up and collections from Lewes Old Grammar School</b></p> <p>Councillor O’Keeffe advised that LOGS have purchased the YMCA land and potentially could use the entrance to reverse minibuses into. The area could take four or five minibuses. It has been reported that a number of minibuses are parking on the new loading ban and waiting in other areas too. DW advised that we could not insist that they use the new land but could ask them to. Councillor Maynard suggested calling the school to find out what they intend to do with the land. DW will arrange a meeting with the Headmaster, Mr Blewitt, Councillor O’Keeffe also to attend. <b>Update – DW sent a letter to Mr Blewitt requesting meeting which is set for 8 November.</b></p>	DW
6.2	<p><b>Process for obtaining a new residents parking permit</b></p> <p>Councillor O’Keeffe gave an example of a resident who had problems renewing their permit through RingGo. It was not clear on the website what proof documents were needed and despite a helpful call back from The Parking Shop it was still confusing. When selecting the option to take or post documents to the shop the site just goes back to the beginning page without giving any further advice or reminding what documents are needed. DW advised that there has been issues with the system which are trying to be resolved and adapted. Some changes have been made quite recently which should make things better. Councillor O’Keeffe asked if information about the type of proof documents required could be added the website. DW took the details of the particular customer who had difficulties and will investigate further.</p>	DW
6.3	<p><b>Thomas Street</b></p> <p>DW advised that having spoken to our traffic and safety team we need to decide if the bays can remain in Thomas Street or whether they should be removed. Councillor St Pierre asked about bollards in the road, DW said the traffic and safety team have said they cannot be installed. DW to meet with Councillor St Pierre and Brian Banks onsite to discuss. Councillor Maynard said we should consult with residents in the area to see what they wanted. This will be done if any changes are proposed. <b>Update – further correspondence shows residents want to keep the bays so this was forwarded to traffic and safety and transport development control to determine if anything else could be considered. Both have confirmed that there is nothing else so futher email sent to Councillor St Pierre advising of this.</b></p>	DW

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6.4	<b>High Street from Westgate Street to Eastgate Street</b> MB advised that we have been asked to look at loading bans and a footway and verge ban in the High Street. Consultation will be sent out and any recommendations will be presented to planning committee. Councillor Maynard said this could lead to further congestion than there is already. DW advised that there have been lots of complaints and some safety issues raised. Consultation needs to be undertaken with the community to try and resolve the issues. Results of the consultation will be presented to the board to discuss once this has been done.	MB
7.	<b>Date of next meeting</b> Wednesday 29 March 2017 – 10am to 11am Room CC1, Central Block, County Hall, Lewes	