

**Lewes Joint Parking Board Meeting**  
**22 January 2014**  
**CC1, 10am**

Present:

Councillor Carl Maynard, Lead Member  
 Councillor Ruth O'Keeffe  
 Councillor Ian Eiloart  
 Councillor Rob Blackman  
 Bee Lewis

David Weeks  
 Antony Small  
 Geraldine Knight  
 Nick Skelton  
 Jacci Milne

| Agenda point                   |   | Action  |
|--------------------------------|---|---------|
| 1.<br>1.1<br>1.2               | <b>Welcome Apologies and Introductions</b><br>Councillor Carl Maynard opened the meeting.<br>No apologies.  |         |
| 2.<br>2.1<br>2.2<br>2.3        | <b>Review actions of previous meeting</b><br>4.1 – Parking issues in King Henry's Road. AS advised visits are ongoing.<br>4.3 – Request for enforcement at Hamsey School. AS advised the head teacher ensures vehicles do not stop on the keep clear markings and that they have spoken to the residents but they do not want restrictions.<br>4.4 – Reduction in maximum stay in village car parks. BL advised this is not as big an issue as anticipated. Dispensations permitting stays of up to 72 hours are available on a case by case basis, only 3 have been issued for Ditchling and none for Barcombe.  |         |
| 3.<br>3.1<br>3.2<br>3.3<br>3.4 | <b>Operational Update</b><br>AS presented the report.<br>Councillor Maynard asked about damage to pay and display machines during bonfire season. DW explained 9 machines were damaged.<br>NS advised that the Parking Shop move would be going ahead at the end of April or early May and confirmed the new location provided better access and was not a cost saving measure. Councillor Blackman asked if services could be provided from other locations in the town. A computer terminal for public use in reception at County Hall and Southover House were suggested. NS advised this would be investigated.<br>Councillor Blackman advised NSL to be aware of CEOs venting on return from beat as this may be overheard by customers in the new Parking Shop. | AS      |
| 4.<br>4.1                      | <b>Christmas parking</b><br>The success of the concessions last Christmas was discussed. BL advised surveys were carried out but the results are not available yet. DW and BL to work on a proposal for Christmas 2014 for the next meeting. Councillor Maynard suggested consulting the Chamber of Commerce and FSB on this.   | DW / BL |

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| <p>5.<br/>5.1<br/><br/>5.2<br/><br/>5.3<br/><br/>5.4</p> | <p><b>Cashless parking</b><br/> Councillor Blackman asked for an update on this. NS explained other authorities that have introduced this have had lots of issues and that they have been working to find a provider that can offer both cashless parking and virtual permits. A paper is due to go to Lead Member in the next eight weeks, if approved implementation of cashless parking should be around 3 months after. The provider would arrange a campaign to promote the new service which once registered is quick and easy to use.<br/> Councillor O’Keeffe asked if motorists will be able to top up parking time when away from the vehicle, DW advised yes up to the maximum stay. Also, if motorists using pay and display ticket could purchase further tickets without moving their vehicle. DW advised yes, up to the maximum stay and that this has been the case for some time.<br/> The name of the cashless parking provider was requested. NS advised this could not be disclosed at this time but he will email this out in the next few weeks.<br/> Incremental charging and updating the pay and display machines was discussed. DW explained this would be costly due to the replacement parts required but is being looked into and will be presented in the same lead member report.</p> | <p>NS</p>        |
| <p>6.<br/>6.1<br/>6.2</p>                                | <p><b>AOB</b><br/> DW advised a blue badge action day is being held on 27 January.<br/> Councillor Eiloart raised two queries with the annual report:<br/> - PCN figures do not add up - DW to check these<br/> - no breakdown of review costs – NS to provide consultant costs</p>  | <p>DW<br/>NS</p> |
|  | <p style="text-align: center;">Next meeting to be held at 10am on 23 July 2014<br/> Room CC1, County Hall, Lewes</p>   |                  |