

Hastings Joint Parking Board Meeting
25 October 2013, 2pm
Hastings Town Hall, Committee Room 1

Present:

Councillor Carl Maynard, Lead Member
 Councillor Peter Pragnell
 Councillor Rupert Simmons
 Councillor Dawn Poole
 Councillor Jay Kramer
 Councillor Judy Rogers
 Karl Taylor

Nick Skelton
 David Weeks
 Geraldine Knight
 Jason Marshall
 Richard Homewood
 James Graydon
 Antony Small

| Agenda point | | Action |
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| 1. 1.1 1.2 | <p>Welcome Apologies and Introductions</p> <p>Councillor Maynard opened the meeting.</p> <p>No apologies received.</p> | |
| 2. 2.1 2.2 2.3 2.4 2.5 2.6 | <p>Operational Update</p> <p>AS presented the report</p> <p>AS said that Keith Hayward is the main point of contact for NSL in Hastings, and said that having staff transfer from Hastings Borough Council (HBC) has enabled us to have continuity with the contract.</p> <p>Councillor Poole said that the location of the new shop is causing access problems to residents in the east of the town. AS said that if residents were having difficulties then they could get the permits to the addresses. DW said that the new shop was located as near to the old shop as possible. DW also said that within the next year we should have virtual permits, which will take away the need to display permits in the vehicle.</p> <p>Councillor Poole said on behalf of Councillor Hodges that there weren't any road closure notifications for the bonfire and carnival in Old Town. RH said that the organisers were supposed to put notices on cars and do a letter drop of where the route was. RH also said that as this event has happened for a long time, the residents know where the route is. AS said that no letter drop was carried out by NSL. DW said that initiatives are already being put in place for next year, such as covering up machines. Keith Hayward contacted the off street parking team at HBC, so that residents with permits could use the off street car parks.</p> <p>Councillor Rogers said that there were issues early on with enforcement in the Robertson Street pedestrianised area. These issues have now been rectified and Councillor Rogers thanked NSL for all their hard work. To formalise the process and to reduce the ongoing issues a business permit for this area is being considered.</p> <p>Councillor Kramer asked how morale was amongst the staff that had transferred to NSL. AS said that staff morale was good and that their terms and conditions from HBC will continue unless they changed</p> | |

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| | position. And that there had been no difficulties between NSL staff and those transferred. | |
| 3. | Parking surplus allocation | |
| 3.1 | DW presented the actual figures for the first six months of the year and our estimate for the rest of the year, and compared this to 2012/13. It shows an increase in surplus compared to 2012/13. | |
| 3.2 | NS asked Board members for their views regarding how projects should be presented to the board so that the surplus can be allocated. Councillor Maynard said that there was no political issue with this, and that proposals for the Parking Boards had been signed off by ESCC and HBC. NS said that there were two proposals to be put forward today. Councillor Kramer said is protocol needed for these decisions? Councillor Maynard said we will have a pragmatic approach to these decisions. Councillor Pragnell asked if there was an officer that these requests can be passed to. It was agreed that Parking Management Services would be the contact for any requests. | |
| 3.3 | Bus Shelters – NS said that the maintenance and repair of the bus shelters at the train station is not the responsibility of either council. NS said that the work had to be done as soon as possible. Councillor Pragnell said a well done should go to whoever got Network Rail to contribute. Councillor Rogers said that the work to the shelters had been done. The Board agreed to part fund these repairs as set out in the paper if the funding was still required | |
| 3.4 | Real Time Passenger Information (RTPI) – This item was agreed. | NS |
| 4. | TRO reviews | |
| 4.1 | Officers from ESCC have looked at the Hastings database to assess the items to put forward. This review will continue to take place in September of each year. DW explained that residents as well as members can put forward amendments to current schemes or propose new schemes. Councillor Maynard asked that the list to be assessed each year is made available to local members. It was asked how the decisions are made. The straight forward requests will be decided by officers at ESCC. There may be some that need further consultation so this will need to go to Lead Member. These items can go on Any Other Business for discussion. RH said that he was pleased with the changes to the disabled parking in the Old Town. RH requested that HBC officers and councillors need contact points at ESCC. DW to send list to all relevant officers and councillors. | DW DW |
| 5. | Terms of reference | |
| 5.1 | Councillor Kramer queried the length of time between meetings. For the first year can they be quarterly? Councillor Maynard agreed to this and the next meeting will be in January 2014, where surplus use will be discussed. NS said that members can contact either NSL or ESCC | |

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| | when issues arise. | |
| 6. 6.1 | AOB DW invited all councillors to the NSL parking shop and base to meet the back office staff to see the work behind the scenes. Councillor Maynard thanked everyone for attending and the meeting ended at 2.45pm. | |
| 7. 7.1 | Next Joint Board meeting 2pm on 26 February 2014, Hastings Town Hall, Committee Room 1. | |