



English National Concessionary Travel Scheme

Notification of death (not registered in East Sussex)



This document is also available in large print, Braille, tape/CD or another language. Please contact us on 0345 60 80 194 or publictransport.pts@eastsussex.gov.uk.

Please use this form to notify us of the death of a bus pass holder. If the death was registered within East Sussex a form will have been given to you by the registrar to complete and this should be returned instead if you have it.

Section 1 – Bus pass holder details

National bus pass number (18 digit number on the bus pass)			
Title:		Date of birth:	
First name:		Last name:	
Address:			
Postcode:			
National insurance number (if known):			

Section 2 – Your details

Name:	
Relationship to the deceased:	
Your address:	

What do I do once I have completed the form?

Post the form to Public Transport Business Team, County Hall, St Anne's Crescent, Lewes, BN7 1UE.

Please enclose the following where possible:

- a **photocopy** of the death certificate if available.
- if you have it, the bus pass (cut in two).

Note: Once we have processed the form the photocopy of the death certificate will be destroyed.

Office use only

Proof of death provided:	No <input type="checkbox"/> Yes <input type="checkbox"/>
Card Provided & Destroyed:	No <input type="checkbox"/> Yes <input type="checkbox"/>
Processed by:	
Date:	