

**Registration Academy Booking Form**

 Customer name  Organisation 

 Billing Address 

 Phone number  Email 

 Select payment method 

 Purchase order number 
**Available courses & Services**
**Courses**

- Registration Service
- Operational and Strategic Management
- Emergency Death Registration Process
- Registration of Deaths
- Registration of Births
- Advanced Births & Deaths\*
- Notice of Marriage & CP
- Marriages – Registering
- Marriages – Conducting
- **Services**
- Competency Evaluations
- NAP Assessor & IV services

\*(Space 17, Corrections, Re-registration, Stillbirths)

Courses booked	No. of places required	Date	Location of training

Delegate Name	Email	Phone	Special dietary needs

In this Order Form, capitalised expressions shall have the meanings set out in clause 1 (Definitions) of the [Terms and Conditions for Training Services](#). The Customer organisation shall only receive the training courses specified in this Order Form in accordance with the Terms and Conditions for Training Services. The Terms and Conditions for Training Services are available from the East Sussex County Council website at <https://www.eastsussex.gov.uk/registrationacademy>

Once executed by the Customer organisation, this Order Form shall, together with the [Terms and Conditions for Training Services](#), constitute a binding contract between the Customer organisation and the Training Academy for the provision of the Training Services.

**For and on behalf of the Customer organisation**

 Name  Job role 

 Signature  Date