



Support with
Confidence
EAST SUSSEX COUNTY COUNCIL

Support With Confidence - Membership & Renewal Fees (from 1st April 2017)

Membership Type	Net value	VAT	Total Fee
Personal Assistant	£41.67	£8.33	£50.00
Business / Care Quality Commission			
1 - 5 employees	£70.83	£14.17	£85.00
6 - 20 employees	£120.83	£24.17	£145.00
21+ employees	£229.17	£45.83	£275.00
Charity / Voluntary Organisation			
Turnover under £100,000	-	-	No fee
Turnover £100,000 - £500,000	£120.83	£24.17	£145.00
Turnover £500,000+	£229.17	£45.83	£275.00

A membership fee is required for all applications to the scheme. This is payable at the start of the application process and covers the costs of joining the scheme, including the administration of completing the background checks. Your payment will include the cost of a DBS check, if you do not have a current certificate (for businesses we will pay for up to 5 DBS checks).

The application process is open for 12 months after we have received your application form and payment. If your application takes longer than this because of unreasonable delays on your part, such as not providing the necessary paperwork, a further fee may be charged.

Should you wish to cancel your application at any stage after payment has been taken and we have started to process your application, other than in exceptional circumstances, your payment will be retained for the administration time incurred.

Membership renewal

Upon approval, you will be required to renew your membership to the scheme every year (on the anniversary of your approval date) by completing a renewal declaration and paying a yearly membership fee (fees are detailed above). You will also need to refresh your training every 3 years.