



Thank you for your interest in the Rye Creative Centre. I attach a copy of our Prospectus.

East Sussex County Council are undertaking a marketing and procurement exercise to select a party to take a lease of the property under their Community Asset Transfer Policy.

The process for selecting the successful party is largely in two stages – 1) an expressions of interest stage to include short-listing, and 2) a second stage when shortlisted parties will be invited to submit their formal proposals and business case to the County Council.

Any party interested in pursuing this opportunity should, in the first instance and **no later than midday on 31st January 2019** confirm their interest in the opportunity by providing the following information via email to property.estates@eastsussex.gov.uk

Name

Full Address

*Contact telephone number and email

A brief description of their background, experience and reason for interest (no more than 100 words)

Interested parties will then be invited to provide, and self-certify, further information but also provide responses to a set of four questions. The four questions will be scored and form part of the evaluation and shortlisting process. This further information will be issued to parties after 31 January 2019

*Interested parties are asked to provide single point of contact for their organisation to act as the principle link with ESCC for the purposes of the proposal.

At shortlisting stage, successful bidders will be required to enter into a Non-Disclosure Agreement before any commercial data is provided, and to ensure compliance with appropriate data protection laws.

Good luck!