

Voluntary Aided (VA) church schools

The governors of VA church schools are responsible for adopting their own list of priorities for deciding which children should be allocated the available places.

In this section, we have listed each schools admissions criteria which you will see varies from school to school. We strongly recommend that you obtain a full copy of the admission policy for the school(s) you are interested in as it will contain far more information than the criteria alone. In addition the wording may have been slightly adapted for this booklet. At most VA church schools, the governors ask parents to complete a supplementary information form (SIF) in addition to the standard application form. This extra information enables schools to rank applications correctly against their admissions criteria. Those schools requiring the supplementary form are indicated by this symbol + next to the school name.

Schools are listed in the following order:

► Primary VA schools

Alphabetical order by town and then by village.

► Secondary VA schools

You can get a full copy of a schools admissions policy including SIFs where appropriate by contacting the school direct.

When a VA church school is oversubscribed, it will be appreciated that the governors often give the highest priority for places to children whose parents can demonstrate a commitment to the religious faith of the school. Parents should bear in mind that if they name a VA church school as one of their preferences but cannot meet the most important criterion established by the governors, an application may be unsuccessful.

There are also voluntary controlled church primary schools where admissions are governed by the County Council's admissions priorities.

Details are listed in the schools information tables starting on **page 30**.



► Primary VA schools criteria – by town

► Bexhill

St. Mary Magdalene Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister*at the school at the time of admission, resident in the parish of Bexhill**whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
3. Catholic children with a brother or sister*at the school at the time of admission, who are not resident in the parish of Bexhill** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of Bexhill** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of Bexhill** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
6. Other Catholic children.
7. Other looked after children or previously looked after children.
8. Other children with a brother or sister* at the school at the time of admission.

9. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*). *Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.*

10. Children of other Christian denominations whose membership is evidenced by a minister of religion. *The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.*

11. Children of other faiths whose membership is evidenced by a religious leader. *The application must be supported by a letter confirming membership of that faith, signed by the faith leader.*

12. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary map is shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

*****Attendance at Sunday Mass** at least once a month means that frequency of attendance by the parent/carer over at least one year prior to the closing date for applications, i.e. from 16th January 2018 Sunday Mass includes the Saturday evening vigil Mass.

Tiebreaker: Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line (as the crow flies) from the Royal Mail delivery point at the school's main door to the Royal Mail delivery point in the family home/the child's home address, using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

Apply for a school 2019-2020

St. Peter and St. Paul CE Primary +

1. ‘Looked after Children’ including previously ‘Looked after Children’. (Looked after Children who are in the care of the Local Authority. Previously Looked after Children, but ceased to be so because they were adopted or became the subject of a Residence Order or a Special Guardianship Order. You will need to provide copies of orders and certificates in support of your application.)
2. Children whose parent(s)/carers are frequently* involved in the worship of one of the Foundation churches of St. Peter, St. Michael, St. Barnabas, St. Augustine and St. Stephen.
3. Children whose parent(s)/carers are frequently* involved in the worship and work in any other Anglican parish in Bexhill or Christian church in the town of Bexhill that is in full membership of “Churches Together in Britain and Ireland”.

To be considered under categories 2 and 3 parents must ask their minister to complete the Supplementary Information Form (obtained from the school or school website). This form must then be returned directly to the school before the closing date for applications.

4. Children who have siblings already attending the school at the time of admission and who live at the same address.
5. Any other children not covered by any of the above categories.

Tiebreaker – Distance

Where the published admission number (PAN) is reached part way through any category, a straight-line measurement between home and the school will be calculated for every child satisfying the category. The distance will be measured using East Sussex County Council definition and systems, including the Geographical Information System (GIS).

Parents must state under which category they are applying.

Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

*Frequently is defined as attendance at least once a month, for 18 months, prior to the closing date of application.

► Crowborough

St John’s CE Primary +

1. Children in the care of a local authority (Looked After Children) and previously Looked After Children. Previously looked after children means children who were looked after but ceased to be because they were adopted or became subject to a residence order or special guardianship order.
2. Children whose parents can provide confirmation, using a Standard Clergy Preference Form that they have regularly attended St John’s Church, Crowborough.
3. Siblings of children currently attending St John’s CE Primary School at the time of their admission.
4. Children who live within the Ecclesiastical Parish of St John’s.
5. Children whose parents can provide verification by a minister or priest, using a Standard Clergy Preference Form that they regularly attend a church that is a full member of Churches Together in Britain and Ireland or the Evangelical Alliance.
6. Children with strong medical or other special reasons which imply that attendance at any other local school would be inappropriate and which the Governor’s accept.
7. Children not satisfying a higher criterion.

Tiebreaker: applied where the Admission Number is reached part way through any oversubscription criterion and there is a need to decide which children meeting this criterion are to be allocated places and which are to be refused. For this purpose, a line measurement will be calculated between home and school for each child falling within the particular criterion. Places will be allocated to those children living nearest to the school, according to a Geographic Information System (GIS) measurement – managed by East Sussex Admissions Department. Should any distances be exactly equal, priority will be decided by independent drawing of lots.

Regular attendance is understood to mean a minimum of twice a month for a period of two years.

Ecclesiastical Parish map A copy of the Ecclesiastical parish map can be made available to view by contacting the school office and is also available on the Church of England website.

Medical Needs The evidence submitted, such as a letter from a Doctor or Social Worker, must clearly demonstrate that the needs of the child **can only be met** by attendance at St. John’s C.E. (Aided) School.

Apply for a school 2019-2020

St Mary's Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

3. Catholic children without a brother or sister* at the school at the time of admission.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

4. Other looked after children or previously looked after children.
5. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

6. Other children with a brother or sister* at the school at the time of admission.
7. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

8. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

9. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Eastbourne

St John's Meads CE Primary †

1. Looked After Children or Previously Looked After Children (previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order).
2. Children whose parent worships regularly at an Anglican Church within a radius of 3 miles of Eastbourne Town Hall (to include East Dean and Friston, St John's Meads being the nearest school to these areas).
3. Children whose parent worships regularly at a Church that is a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance and within a radius of 3 miles of Eastbourne Town Hall (to include East Dean and Friston, St John's Meads being the nearest school to these areas).
4. Other children.
 - Within each category, priority will be given to children with a sibling currently attending St John's Meads and who will be on the register when the applicant is admitted. 'Sibling' is deemed to mean a full, half or step, adoptive or foster brother or sister permanently living in the same household.

Apply for a school 2019-2020

- Where the Published Admission Number is reached part way through any criterion, a straight-line measurement ‘as the crow flies’ between home and the school will be calculated for every child satisfying that criterion. The distance will be measured using East Sussex County Council’s Geographic Information System method.
- Places will be offered for those children living nearest to the school until all available places have been allocated. Random allocation will be used as a tie-break to decide who has the highest priority for admission if the distance between two or more children’s homes and the school are exactly the same.
- Applications under criteria 2 or 3 must be accompanied by a Clergy Reference Form signed by the priest or minister, confirming that the criterion is satisfied. Applicants who have recently moved to the area must also submit a Clergy Reference Form from their previous priest or minister.
- The word ‘regularly’ (in criteria 2 and 3) shall mean at least twice a month at a church service for a period of at least 18 months uninterrupted prior to the application. Toddler groups in themselves do not constitute a church service.

St Thomas á Becket Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parishes of Eastbourne, Langney with Pevensey Bay and Hampden Park, Polegate or Hailsham** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

6. Other Catholic children.
7. Other looked after children or previously looked after children
8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

9. Other children with a brother or sister* at the school at the time of admission.
10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

12. Any other children.

Apply for a school 2019-2020

We recommend you read all the notes in the school policy.

****Brother or sister**:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

***** Attendance at Sunday Mass** at least once a month over at least one year prior to the closing date for applications (oversubscription criteria 2 to 5): For this priority within the oversubscription criteria, the parent/carer needs to attend Sunday Mass at least once a month over at least one year prior to the closing date for applications. Sunday Mass includes the Saturday evening vigil Mass.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

The Haven CE/Methodist Primary +

Foundation Places (30)

1. Children who are looked after children and previously looked after children who themselves are regular* worshippers at a Christian church as defined in criteria 4-7.
2. Children with strong medical or other exceptional evidence for attending The Haven CE/Methodist School whose parents fulfil one of the criteria 4-7. Documentary evidence from a doctor, social worker or educational psychologist should be submitted with the application. To be given priority for admission on this basis, the Governors would have to be satisfied that the child's needs could only be met at The Haven CE/Methodist Primary School.
3. Children of any member of staff who, at the time of application, has been employed at the School for two or more years and who are eligible under any of the Foundation criteria below (4-7).
4. Children whose parents are regular* worshippers** at Sunday services in The Haven CE/Methodist School and live in the local area***.
5. Children whose parents are regular* worshippers** at Sunday services in The Haven CE/Methodist School.
6. Children of parents who are regular* worshippers** at an Anglican Church in the Deanery of Eastbourne, or Methodist Church in the Central Sussex United Area (Methodist URC) which was formally in the Eastbourne Methodist Circuit with priority being given to Anglican and Methodist applicants alternately until all such applicants are offered a place or the category is over-subscribed.
7. Children of parents who are regular* worshippers** at a Christian church in the Deanery of Eastbourne.
8. Children of Parents who are regular worshippers at a Christian church.

Apply for a school 2019-2020

Notes

a) Priority will be given to children who will have a sibling in the school at the time of admission within each criterion. A sibling is a full, half or step brother or sister living permanently in the same household, including an adoptive or foster brother or sister.

b) Christian churches are those which are members of Churches Together in England or the Evangelical Alliance.

c) All applicants for foundation places will be required to submit with their application a ministerial reference form confirming they are regular worshippers at their church.

d) Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

e) *Regular is defined as 'attendance at least twice a month at a Sunday service for a period of at least 18 months prior to application'. For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to any current local church in the Eastbourne Deanery and the former Eastbourne Circuit area, totalling 18 months altogether.

f) **Regular worshippers are those who are present for the majority of the service in the main body of the church.

g) *** The local area lies within a line drawn along the centre of Princes Road heading towards the Sovereign Centre roundabout, turning left onto Prince William Parade until it meets Atlantic Drive at the first mini roundabout. The northern boundary heads east from the end of Princes Road along Pevensey Bay Road until it ends at the Borough boundary, with properties being on the right hand side when travelling along the road.

Community Places (30 plus any transferred)

1. Children who are looked after children and previously looked after children within the Community category.
2. Children with strong medical or other exceptional reasons for attending The Haven CE/Methodist School. Documentary evidence from a doctor, social worker or educational psychologist should be submitted with the application. To be given priority for admission on this basis, Governors would have to be satisfied that the child's needs could only be met at The Haven CE/Methodist Primary School.
3. Children of any member of staff, who at the time of application, has been employed at the School for two or more years.
4. Children of parents who live in the local area*** and who will have a sibling in the school at the time of admission.
5. Children who will have a sibling in the school at the time of admission.
6. Children of parents who live in the local area***.
7. Children who attend the Nursery co-located on the school site.
8. Other children.

When deciding between applicants who have equal entitlement under any criteria for a community place or a foundation place, priority will be given to those children who live nearest to the school. This will be measured in a straight line from the school to the child's home, using the local authority computerised measuring system.

Random allocation will be used as a tie-break to decide who has the highest priority for admission if the distance between two or more children's homes and the school are exactly the same. This process will involve the drawing of lots, which will be supervised by a person independent of the Admissions Authority.

► Hastings and St Leonards

Sacred Heart Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of Hastings or Rye** whose parent/carer attends Sunday Mass at least once a month***. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.*
6. Other Catholic children.
7. Other looked after children or previously looked after children.

8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church(see policy notes). *Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.*

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader. *The application must be supported by a letter confirming membership of that faith, signed by the faith leader.*

12. Any other children.

We recommend you read all the notes in the school policy.

***Brother or sister:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/ Parishes

*****Attendance at Sunday Mass at least once a month** over at least one year prior to the closing date for applications (oversubscription criteria 2 to 5): For this priority within the oversubscription criteria, the parent/carer needs to attend Sunday Mass at least once a month over at least one year prior to the closing date for applications. Sunday Mass includes the Saturday evening vigil Mass.

Apply for a school 2019-2020

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

St Mary Star of the Sea Catholic Primary †

1. Catholic looked after children or previously looked after children.

2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of St Leonards or Battle** whose parent/carer attends Sunday Mass at least once a month***.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month.

6. Other Catholic children.

7. Other looked after children or previously looked after children.

8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church(see policy notes).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

12. Any other children.

We recommend you read all the notes in the school policy.

***‘Brother or sister’:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a ‘brother or sister’ priority if they have a brother or sister at the school at the time of the child’s admission.

****Parish Boundaries:** The parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

*****Attendance at Sunday Mass** at least once a month means that frequency of attendance by the parent/carer over at least one year prior to the closing date for applications. Sunday Mass includes the Saturday evening vigil Mass.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance.

Distance will be measured in a straight line from the child’s home address to a point in the centre of the school using the Local Authority’s computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Heathfield

All Saints and St Richard’s CE Primary

1. Looked after children including previously looked after children. (Looked after children are children who are in the care of the local authority. Previously looked after children are children who were looked after but ceased to be so because they were adopted, or became the subject of a residence order or a special guardianship order. You may need to provide copies of orders and certificates in support of your application.)
2. Children who will have a sibling at the school at the time of admission. Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household.
3. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate. Parents must submit at the time of application, supporting evidence, such as a letter from a doctor or social worker, which clearly demonstrates that the needs of the child can only be met by attending a particular school. The Admissions committee will decide whether or not the evidence provided is sufficient to allocate a place under this admission priority. This may include seeking our own professional advice or seeking further information. The evidence must conclusively show that no other school than the preferred school can meet the child’s needs.
4. Children who have the shortest route from home to school using surfaced, passable routes. A child’s home is where the child normally permanently lives. Distance – measured using the East Sussex County Council system.

Note:

When deciding between applicants who appear to have an equal entitlement under criteria 1, 2 and 3, the Governors will have regard to the proximity of the applicants’ homes to the School, using the same method as set out in paragraph 4.

► Lewes

St Pancras Catholic Primary +

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parish of Lewes**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.

6. Other looked after children or previously looked after children.
7. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

8. Other children with a brother or sister* at the school at the time of admission.

9. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

10. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

11. Any other children.

We recommend you read all the notes in the school policy.

****Brother or sister*:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** The parish boundary map is shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the school from a central point in each building using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Seaford

Annecy Catholic Primary +

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission, resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

3. Catholic children with a brother or sister* at the school at the time of admission, who are not resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

4. Catholic children without a brother or sister* at the school at the time of admission, resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

5. Catholic children without a brother or sister* at the school at the time of admission, who are not resident in the parishes of Seaford and Peacehaven with Newhaven**.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and, on the Supplementary Information Form, their parish priest's signature with the parish stamp or seal.

6. Other Catholic children.
7. Other looked after children or previously looked after children.
8. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see policy notes*).

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.

9. Other children with a brother or sister* at the school at the time of admission.

10. Children of other Christian denominations whose membership is evidenced by a minister of religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

11. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

12. Any other children.

We recommend you read all the notes in the school policy.

***'Brother or sister':** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

****Parish Boundaries:** Parish boundary maps are shown in the full school policy. Zoomable maps are available at: www.abdiocese.org.uk/Parishes

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the school from a central point in each building using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.

► Uckfield

Holy Cross CE Primary +

1. A child in, or previously in, public care (“looked after” children and previously looked after children).
2. A child who has a sibling who attends, or has attended, Holy Cross Church of England Primary School at the time of the proposed admission. (A sibling is defined as full, half, adoptive, step or foster brother or sister and/or any child living permanently in the same household.)
3. A child who lives within the Uckfield civic boundary and whose family worship at least once a month at Holy Cross Parish Church. Application to be supported by the parish priest.
4. A child who lives within the Uckfield civic boundary and whose family worship at least once a month in a Church which is a member of Uckfield Churches Together. Application to be supported by the minister leading the church.
5. A child who lives outside the Uckfield civic boundary whose family worships at least once a month at Holy Cross Parish Church. Application to be supported by the parish priest.
6. A child who lives within the Uckfield civic boundary.
7. A child who has a social or health reason for attending Holy Cross School. Application to be supported with appropriate references from the relevant agency (i.e doctor or social worker).
8. A child who does not fall within any of the above Admission Criteria categories.

Clarification:

a. Where church attendance is a deciding factor:

Church attendance is expected at least once a month over a 12 month period. In the case of Criteria 3, 4 and 5, this is to be supported by the parish priest or leading minister. A standard form is available in the school office or from the Local Authority to support these criteria.

b. Where distance is a deciding factor:

Distance will be measured using surfaced passable routes by the County Council’s geographical information system (GIS) from the child’s home to the nearest gate used by children at the school. It must also be a public right of way. If, by chance, there is more than one child living at the same distance then place to be allocated by random selection.

Little Horsted CE Primary +

1. Looked after children and all previously looked after children.
2. Children who have a sibling at the school at the time of admission.
3. Children of families who are resident in the ecclesiastical parishes of Little Horsted and Isfield.
4. Children of families who are regular worshippers at St Michael’s Church, Little Horsted or St Margaret’s Church, Isfield.
5. Children of families who are resident in the polling district of Ridgewood.
6. A child who has a social or health reason for attending Little Horsted School. Application supported with references.
7. Other children.

Tie Break

When deciding between applicants who have equal entitlement under any of the criteria, priority will be given to those children who live nearest the school. The distance will be measured in a straight line using the same method as the local authority (*see page 68*).

A sibling is a full, half or stepbrother or sister living permanently in the same household, including an adoptive or foster brother and sister.

Regular Worship is defined as at least once a month for the last 2 years. Applicants applying under criterion 4 will need to submit a clergy reference form obtainable from the school.

If using criterion 6, supporting evidence from a registered health professional such as a doctor or social worker will be required which outlines why Little Horsted School is the most suitable school and the difficulties that would be caused if the child had to attend another school.

A map showing the boundaries of the ecclesiastical parishes of Little Horsted and Isfield and a list of addresses that fall within the polling district of Ridgewood can be viewed at the school.

St Philip's Catholic Primary †

1. Catholic looked after children or previously looked after children.
2. Catholic children with a brother or sister* at the school at the time of admission. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church*
3. Catholic children without a brother or sister* at the school at the time of admission. *The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church .*
4. Other looked after children or previously looked after children.
5. Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church (*see note in school policy*).
6. Other children with a brother or sister* at the school at the time of admission.
7. Children of other Christian denominations whose membership is evidenced by a minister of religion. *The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.*
8. Children of other faiths whose membership is evidenced by a religious leader. *The application must be supported by a letter confirming membership of that faith, signed by the faith leader.*
9. Any other children.

***Brother or sister*:** For admission to this school, a brother or sister is defined as a natural brother or sister (i.e. another child of the same parents, whether living at the same address or not), or a half-brother/ half-sister or a step-brother/ step-sister or an adoptive or foster brother/ sister, living at the same address. A child will be given a 'brother or sister' priority if they have a brother or sister at the school at the time of the child's admission.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the address point in the school (supplied by Ordnance Survey) to the address point in the family home. In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, random allocation will be used to decide which children will be offered the remaining places. This will be done electronically using the Local Authority's admissions software.

▶ Primary VA schools criteria – by village

Blackboys CE Primary

- I. Looked after children and previously looked after children.
- II. Children who live within the Parish of Framfield, Blackboys and Palehouse Common, who satisfy the church qualification ie Children who live within the parish boundaries (civil and ecclesiastical) of Framfield, in areas traditionally served by the school, and frequently (frequently means at least once a month over the last 12 months) worship at the Parish Church of St Thomas a Becket.
- III. Children with siblings at the school at the time of admission who live in the parish. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- IV. Children who live within the Parish of Framfield, Blackboys and Palehouse Common.
- V. Children with siblings at the school at the time of admission. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- VI. Children of members of staff that have been employed at the school for two or more years at the time at which the application for admission to the school is made.
- VII. Children living in an adjoining parish to the Parish of Framfield, but whose parents/carers worship frequently (frequently means at least once a month over the past 12 months) at St Thomas a Becket Church.
- VIII. Children living outside the Parish of Framfield, whose parents/carers frequently (frequently means at least once a month over the past 12 months) worship in any Christian churches.
- IX. Other applicants to include those pupils who may attend Blackboys Pre-school.

Notes

- To satisfy the church qualification children must have attended church at least once a month for the last 12 months. Parents wishing to apply under such a criterion must provide a written statement from the priest/minister confirming attendance.
- Distance: Children within each criterion will be ranked by distance. Distance will be measured in line with the County Council's process – this is a straight line and not shortest walking distance.

Apply for a school 2019-2020

Framfield CE Primary †

- I. Looked after children and previously looked after children.
- II. Children who live within the Parish of Framfield, Blackboys and Palehouse Common, who satisfy the church qualification ie Children who live within the parish boundaries (civil and ecclesiastical) of Framfield, in areas traditionally served by the school, and frequently (frequently means at least once a month over the last 12 months) worship at the Parish Church of St Thomas a Becket.
- III. Children with siblings at the school at the time of admission who live in the parish. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- IV. Children who live within the Parish of Framfield, Blackboys and Palehouse Common.
- V. Children with siblings at the school at the time of admission. (Children are siblings if they are full, half, adoptive or foster brother or sister living in the same household.)
- VI. Children of members of staff that have been employed at the school for two or more years at the time at which the application for admission to the school is made.
- VII. Children living in an adjoining parish to the Parish of Framfield, but whose parents/carers worship frequently (frequently means at least once a month over the past 12 months) at St Thomas a Becket Church.
- VIII. Children living outside the Parish of Framfield, whose parents/carers frequently (frequently means at least once a month over the past 12 months) worship in any Christian churches.
- IX. Other applicants to include those pupils who may attend Framfield Pre-school.

Notes

- To satisfy the church qualification children must have attended church at least once a month for the last 12 months. Parents wishing to apply under such a criterion must provide a written statement from the priest/minister confirming attendance.
- Distance: Children within each criterion will be ranked by distance. Distance will be measured in line with the County Council's process – this is a straight line and not shortest walking distance.

Groombridge St Thomas' CE Primary †

1. 'Looked After' children and 'previously looked after children'.
 2. Children of parents/legal guardians either or both who have been regular worshippers and participants* at St Thomas' Church Groombridge or any other Christian Church for one year and are residents in the community † of Groombridge. A clerical reference form is available from school on request.
 3. Children who will have an older brother or sister in the school at the time of admission, and live in the community † of Groombridge.
 4. Children of parents/legal guardians whose main residence is in the community † of Groombridge.
 5. Children who have an older brother or sister at the school at the time of admission.
 6. Children with a known special education or medical need who would benefit from a place at Groombridge St Thomas' C.E.P. School. Documentary evidence from a doctor, social worker or educational psychologist should be submitted with the application.
 7. Children of parents / legal guardians, either or both, who are regular* worshippers at a Christian church.
 8. Other children.
- When deciding between applicants who have equal entitlements under the above criteria priority will be given to those children who live nearest to the school using surfaced, passable routes.
 - * 'Regular worshippers and participants' is defined as those parents/ legal guardians (either or both) who attend a Christian church at least once a month over a period of at least one year prior to the date of application and who are actively involved in any other aspect of the work and worship of the Church other than as a regular worshipper. Applicants applying under this criteria will be required to submit a clerical reference form.
 - † A map showing the boundary enclosing the community of Groombridge can be inspected at school.

Apply for a school 2019-2020

Guestling-Bradshaw CE Primary †

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order.
2. Children residing within the parishes of Guestling, Pett and Fairlight whose parent worships regularly (once per month for at least the twelve months prior to submitting the admission application) at a Church affiliated to 'The Churches Together in Britain and Ireland' and 'The Evangelical Alliance'.
3. Children whose families live in the parishes of Guestling, Pett and Fairlight.
4. Children who have a sibling enrolled at the school at the time of application who will remain so at the time of admission.
5. Children whose parent worships regularly (once per month for at least the twelve months prior to submitting the admission application) at a Church affiliated to 'Churches Together in Britain and Ireland' and 'The Evangelical Alliance'.
6. Children of Staff who have been employed at the school on a permanent contract for at least two years prior to the submission of the admission application, or children of a newly recruited teacher, appointed to satisfy a demonstrable skills shortage.
7. Children not satisfying a higher criterion.

Notes

The Supplementary Information Form must be completed and provided, if the parent wishes to the admission application to be considered against criterion 2 or 5.

If a parent would like his/her child to be prioritised against a sibling criterion, the sibling's details must be provided on the admission application form. The named sibling can be a full, half or adopted brother or sister, or another child, who lives for the 'majority' of his/her school time (more than 2.5 school days per week) within the same family unit and at the same home address.

Tiebreaker – The ranked order of these applications will be determined by calculating the straight-line distance between each child's home and the school, with the shorter distance receiving the higher priority. Distances will be calculated electronically by East Sussex County Council system. Where two or more distances are exactly equal and it proves necessary to sort the associated applications into ranked order, this will be decided by the drawing of lots.

A catchment Map indicating the parishes of Guestling, Pett and Fairlight is available to view on the school website, or at the school office by appointment.

Apply for a school 2019-2020

St Mark's CE Primary, Hadlow Down †

1. Looked After Children – A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.
2. Children who will have a sibling at St Mark's CE School at the time of admission.
3. Children whose parent(s)/carer(s) live within the civil parish boundaries of Hadlow Down. A map showing the parish boundaries is kept at the school.
4. Children of members of staff.
5. Children whose parent(s)/carer(s) live outside the civil parish boundaries of Hadlow Down but inside the ecclesiastical parish of Buxted and Hadlow Down, and who have worshipped at least once a month at St Mark's Church, Hadlow Down, or at St Margaret's or St Mary's Church, Buxted, during the twelve months prior to the date of application. The Rector is requested to complete a pro-forma confirming this which can be obtained from the school office or the Local Authority. A map of the ecclesiastical parish of Buxted and Hadlow Down is kept at the school.
6. Children whose parents(s)/carer(s) live outside the ecclesiastical parish of Buxted and Hadlow Down, and who have worshipped at least once a month at St Mark's Church, or at St Margaret's or St Mary's Church, Buxted, during the twelve months prior to the date of application. The Rector is requested to complete a pro-forma confirming this which can be obtained from the school office or the Local Authority. A map of the ecclesiastical parish of Buxted and Hadlow Down is kept at the school.
7. Children who have special educational, social or medical reasons for attending St Mark's CEP School (other than those with an EHCP naming St Mark's CE). Documentary evidence will be required from a doctor, social worker or educational psychologist to support the application e.g. letter from a healthcare professional.
8. Children whose parent(s)/carer(s) live outside the civil parish boundaries of Hadlow Down and who have worshipped at least once each month, at a Christian church, during the twelve months prior to the date of application. Evidence will be required from the Minister to confirm this and a pro-forma can be obtained from the school office or the Local Authority.
9. Other children.

Tiebreaker: In cases where applicants have equal entitlement under any of the above criteria, the governors will give priority to those living nearest to the school, measured in a straight line (as the crow flies).

Distance will be measured using the County Council's geographical information system (GIS), from the child's home (Ordnance Survey address point) to the nearest gate used by children at the school. Should any distances be exactly equal, priority will be decided by independent drawing of lots. This will be undertaken in the school building by a person entirely independent of the Admissions Committee and with no current connection to the school. The Chair of Governors will observe this process.

Sibling – For the purpose of the admissions process, a sibling is defined as a child living at the same address as a half or full brother or sister, an adoptive/foster brother or sister, a step sibling or children of the same household.

Members of Staff – For the purpose of the admissions process, a member of staff is defined as all staff employed by the governing body, that have been employed at the school for two or more years at the time at which the application for admission to the school is made.

Apply for a school 2019-2020

St Mary the Virgin CE Primary, Hartfield †

1. **'Looked after' children** and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.
2. A **sibling** who is attending the school, at the time of admission.
3. **Parents regularly worshipping** at St Mary the Virgin, Hartfield or Holy Trinity, Coleman's Hatch and living in the civil parish.
4. Living in the **civil parish**.
5. **Living with Christian parents** who regularly worship at a Christian church and live outside the civil parish.
6. **Other children**.

When deciding between applicants of equal entitlement, the governors will give priority to the applicants living closest to the school, **measured using surfaced passable routes** by the County Council's geographical formation system (GIS) from the child's home to the nearest gate used by children at the school. It must also be a public right of way.

'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, step brother or step sister, foster siblings and includes children living as siblings in the same family unit. It will also be applied to situations where a full or half brother or sister are living at separate addresses. Criteria 2 includes children who at the time of application for whom the offer of a place at the school has been accepted, even if the sibling is not yet attending.

Regular worship is defined as attending a service at least once a month for a minimum of 12 months. Parents applying under criterion 5 must complete a supplementary form (available from the school) countersigned by the priest or minister able to verify that the requirements of a particular criterion have been met.

Maps of the civil parish of Hartfield can be viewed at the school.

Mark Cross CE Primary

1. Looked After Children and previously Looked After Children.
2. Children of parents living within the Ecclesiastical Parish of Mark Cross and are regular* worshippers in the Parish Churches of St. Mark's or St. Denys.
3. Children who will have a sibling on roll at Mark Cross at the time of admission.
4. Children of parents living within the Parish.
5. Children of parents who are regular* worshippers in the Parish Churches of St. Mark's or St. Denys.
6. Children of parents who regularly* attend another Christian Church.
7. Children of parents living outside the Parish.

Deciding between applicants

When deciding between applicants within a criterion, priority will be given to those children living nearest the school. Distance will be measured by the County Council's Geographical Information System from the home to the school. East Sussex County Council use SLD (Straight Line Distance) measurements.

* **Regular worshipper** - Regular being those present for Sunday Services at least twice a month for a minimum of 18 months at the time of application, to be confirmed in writing by the Church Minister.

Sibling - A sibling is a full, half or step brother or sister living permanently in the same household, including an adoptive or foster brother or sister.

Parish Map - A map of the Parish of St. Mark's is available at the school.

Apply for a school 2019-2020

St Thomas' CE Primary, Winchelsea †

1. Looked After Children or previously Looked After Children.
2. Children living in the ecclesiastical parish of Winchelsea and Winchelsea Beach.
3. Children with brothers or sisters already attending the school at the time of entry.
4. Children whose parents are regular worshippers at St Thomas', or St Richards' in Winchelsea and Winchelsea Beach.
5. Other Children.

In the event of oversubscription within any priority, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line (as the crow flies).

In the event that applicants cannot be prioritised using the tie-breaker above because the distance measurements are the same, the school will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Local Authority's admissions software.

Notes

- For parents applying under category 4 'regular' is defined as those who attend church at least once a month and have done so for the previous twelve months, written evidence provided by the priest/ minister of St Thomas', or St Richard's where they regularly worship. (A form is available from the school, which the minister will need to sign. The form will then need to be returned to the school with the admission form.)
- A sibling is a full, half or stepbrother or sister living permanently in the same household, including an adoptive or foster brother or sister.
- Maps of boundaries of the ecclesiastical parish of Winchelsea and Winchelsea Beach can be viewed at the school.

▶ Secondary VA schools – criteria

St Richard's Catholic College, Bexhill †

1. Catholic looked after children or previously looked after children.

The application must be supported with evidence that the child is currently or has previously been in the care of a Local Authority.

2. Catholic children who have made their First Holy Communion and who attend Sunday Mass frequently and regularly*.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church, the child's First Holy Communion Certificate (or, if this is not available, a service programme or other supporting evidence will be required), and their parish priest's signature with the parish stamp or seal to confirm the child frequently and regularly attends Sunday Mass.

3. Catholic children who have not made their First Holy Communion but who attend Sunday Mass frequently and regularly*.

The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest's signature with the parish stamp or seal to confirm the child frequently and regularly attends Sunday Mass.

4. Other Catholic children.
5. Other looked after children or previously looked after children.
6. Children who are members of an Orthodox Church.

Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate Priest.

7. Children of other Christian denominations whose membership is evidenced by a Minister of Religion.

The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.

Apply for a school 2019-2020

8. Children of other faiths whose membership is evidenced by a religious leader.

The application must be supported by a letter confirming membership of that faith, signed by the faith leader.

9. Any other children.

*Frequent and regular attendance at Sunday Mass means attendance by the child at least three times a month over at least one year prior to the closing date for applications.

Within each of the categories, the following provisions will be applied in the following order:

- i. Children currently attending one of St Richard's named feeder schools **with** a brother or sister at St Richard's Catholic College at the time of admission.
- ii. Children currently attending one of St Richard's named feeder schools **without** a brother or sister at St Richard's Catholic College at the time of admission.
- iii. Children who do not currently attend one of St Richard's named feeder schools **with** a brother or sister at St Richard's Catholic College at the time of admission.
- iv. Children who do not currently attend one of St Richard's named feeder schools **without** a brother or sister at St Richard's Catholic College at the time of admission.

We recommend you read all the notes in the full school policy.

Tiebreaker:

Priority will be given to children living closest to the school determined by the shortest distance. Distance will be measured in a straight line from the child's home address to the nearest gate for pupils to use at the school using the Local Authority's computerised measuring system.

In the unlikely event that any two or more children live equidistant from the school, and in all other ways have equal eligibility for a place, the names will be issued a number and drawn randomly to decide which child receives priority. This will be supervised by a person independent of the school.