

**Minerals & Waste
Development Scheme
Sept 2004 – Sept 2007**

<u>Contents</u>	<u>Page No.</u>
Introduction	3
Schedule of Proposed Development Documents 2004/7	5
Saved Plans	7
Minerals Development Plan Documents	8
Statement of Community Involvement	9
Construction & Demolition Waste Supplementary Planning Document	9
Waste Development Plan Documents	10
Structure of Minerals and Waste Development Framework	11
Sustainability Appraisals and Strategic Environmental Assessment	12
Evidence Base	12
Monitoring and Review	13
Resources	13
Programme Management	14
Risk Assessment	14
Supplementary Planning Guidance	14
Appendices	
A. Profiles of each Local Development Document	15
B. Risk Assessment for Minerals and Waste Development Scheme	21
C. Overall Programme for each Local Development Document	22
D. Glossary / Abbreviations	23

Introduction

This Minerals and Waste Development Scheme sets out the Minerals and Waste Development Plan Documents East Sussex County Council proposes to prepare, and the existing plans it intends to save, over the next three years. It also sets out the timetable for the preparation of the County Council's Statement of Community Involvement, which will say how the Council intends to involve the public and stakeholders in the preparation of these documents. In accordance with the Government's new planning system, the County Council gradually intends to replace its Minerals and Waste Local Plans with Development Plan Documents (DPDs). These Development Plan Documents will have a similar function to the existing Local Plans, but will be more 'spatial' in that they will relate to all land use matters, and take into account other plans, such as the Community Strategy for the area. These Development Plan Documents will be contained within a folder known as the Minerals and Waste Development Framework. This Framework will also contain other relevant documents, such as the Statement of Community Involvement (SCI). The new planning system also contains provisions to 'save' some existing policies. Existing adopted plans will be saved until September 2007, unless they are replaced earlier. Where an existing local plan has reached an advanced stage of preparation, but is not yet adopted, the Council can save it for three years after its adoption. There are also provisions to save policies for longer in exceptional cases.

Under the Government's revised Public Service Agreement Target 6, local authorities are required by March 2007 to have met agreed milestones in the Development Scheme. This means that they should have made substantial progress towards a spatial plan for the area in the form of saved policies or new Development Plan Documents. In East Sussex this will comprise:

- The Minerals Development Plan Document with Proposals Map, and
- The saved policies in the Waste Local Plan.

In preparing this Development Scheme, East Sussex County Council has informally consulted the following bodies:

<ul style="list-style-type: none">• Government Office for the South East• Planning Inspectorate• Brighton & Hove City Council• South East England Regional Assembly• Adjoining County Councils• Certain Major Stakeholders	<ul style="list-style-type: none">• Lewes District Council• Wealden District Council• Rother District Council• Eastbourne Borough Council• Hastings Borough Council
---	---

This Development Scheme is divided into the following sections:

- Schedule of Proposed Development Documents
- Saved Plans
- Minerals Development Plan Document
- Minerals Proposals Map
- Statement of Community Involvement
- Construction and Demolition Waste Supplementary Planning Document
- Waste Development Plan Documents
- Structure of Minerals and Waste Development Framework
- Sustainability Appraisal and Strategic Environmental Assessment
- Evidence Base
- Monitoring and Review
- Resources
- Programme Management
- Risk Assessment
- Supplementary Planning Guidance
- Appendices
 - A: Profiles of each Local Development Document
 - B: Risk Assessment for Minerals and Waste Development Scheme
 - C: Overall Programme for each Local Development Document
 - D: Glossary / Abbreviations

Schedule of Proposed Development Documents 2004/07

Document Title	Status	Brief Description	Chain of Conformity	Date for Issues and Preferred Options Consultation	Date for publication of draft	Date for Submission to SofS	Public Examination Period	Proposed Date for Adoption	Proposed Date for Review
Minerals Development Plan Document (including Core Strategy & Sites)	DPD	Sets out the vision, objectives and strategy for sustainable minerals development in the area, and will provide the policy framework for development control. Also sets out the existing sites and commitments and any new site allocations for minerals development	General conformity with the Structure Plan /RSS (RPG9 & any subsequent amendments) / The South East Plan and national PPSs. All other minerals LDDs to be in conformity with MDPD	October 2005	N/A	July 2006	December 2006	June 2007	2010
Minerals Proposals Map	DPD	Shows on a geographical basis the application of the policies in the Minerals Development Plan Document	In conformity with Minerals Development Plan Document	N/A	N/A	July 2006		June 2007	When any DPD in this Framework is reviewed if geographical information changes as a consequence.
Statement of Community Involvement	LDD	Document setting out standards and approach to involving stakeholders and the community in the production of the LDF and the handling of major planning applications	N/A	N/A	May 2005	August 2005	November 2005	January 2006	2007
Supplementary Planning Document on Construction and Demolition Waste	LDD	Document giving best practice guidance for reducing construction and demolition waste	Derived from saved policies in Structure Plan and Waste Local Plan	N/A	February 2005	N/A	N/A	May 2005	2008
Waste Development Plan	DPD	Sets out the vision, objectives and strategy	General conformity with	Evidence gathering in the				Core Strategy – 2009	

Documents – Core Strategy, Sites Development Plan Document		for sustainable waste development in the area, and will provide the policy framework for development control. Also sets out the existing sites and commitments and any new site allocations for waste development	the Structure Plan /RSS (RPG9 & any subsequent amendments) / The South East Plan and national PPSs. Sites DPD will be in conformity with Core Strategy	period of this Minerals & Waste Development Scheme				Sites DPD – 2010	
--	--	---	---	--	--	--	--	------------------	--

Saved Plans

The East Sussex and Brighton & Hove Structure Plan 1991-2011 will be saved until September 2007, or until it is replaced by the South East Plan¹, whichever is the earlier. The minerals and waste policies in the Structure Plan will be of particular relevance to the determination of planning applications and policy formulation during this period.

The East Sussex and Brighton & Hove Minerals Local Plan 1999 will be saved until September 2007, or until it is replaced by the Minerals Development Plan Document, whichever is the earlier. It is intended that the Minerals DPD will cover all of the policy areas currently covered by the Minerals Local Plan.

The East Sussex and Brighton & Hove Waste Local Plan will be saved for at least 3 years after its adoption. East Sussex County Council and Brighton & Hove City Council's Response to the Inspector's Report and associated Modifications to the Plan are likely to be published for public consultation in February 2005. Adoption of the Plan would follow in early 2006. This could be May 2006 on the basis that further Modifications might be required. After this, it is intended to start work on preparing Waste Development Plan Documents including the Waste Core Strategy and Sites Development Plan Documents (see below). This would review some of the policies in the Waste Local Plan. It is anticipated that these DPDs would be adopted by 2009 / 2010. This may be partly outside the three year 'saved' period of the Waste Local Plan. In this event, and for those current draft policies not reviewed under these DPDs, East Sussex County Council and Brighton & Hove City Council will be making strong representations to the First Secretary of State that such policies remain relevant, are essential to the implementation of a sustainable waste management strategy and, therefore, should be saved for longer than 3 years.

Whilst existing Supplementary Planning Guidance cannot in itself be saved, where it follows from a saved policy in one of the above plans, it will remain a material planning consideration in the determination of planning applications. This applies to the SPGs listed on page 14 of this Scheme.

¹ The South East Plan is under preparation by the South East England Regional Assembly, and will form the revised regional spatial strategy under the new planning system. Meanwhile the current regional planning guidance RPG9 will have RSS status, and, therefore, carries Development Plan status, which means that all planning applications will have to be determined in accordance with it unless material planning considerations indicate otherwise.

Minerals Development Plan Documents

The Minerals Development Plan Document will replace the current Minerals Local Plan, and will review all the policies and proposals set out in the adopted Plan. It will be prepared under the new planning system, and will therefore be a spatial plan, incorporating economic, social and environmental issues as well as setting out a land use planning approach. There will be links to other plans including the East Sussex Community Strategy.

The Minerals Development Plan Document will comprise:

- Core Strategy
- Site Specific Allocations and Policies
- Generic Policies
- Development Control Policies
- Reasoned Justification

This Development Plan Document will be produced solely by East Sussex County Council, and will cover the administrative area of East Sussex. The proposed profile of the Minerals Development Plan Document is included in the Appendices. The time period covered by the Minerals DPD will be up to 2016, to reflect the time period of the draft Regional Minerals Strategy².

Minerals Proposals Map

The Adopted Proposals Map will be produced in conjunction with the Minerals Development Plan Document. It will show all the areas of protection, such as Areas of Outstanding Natural Beauty, the proposed National Park boundaries and Sites of Special Scientific Interest. It will identify all the safeguarding areas, minerals consultation areas and sites allocated for development in the Minerals Development Plan Document. It will need to be updated in conjunction with any review of a Minerals Development Plan Document in the East Sussex Minerals and Waste Development Framework. The Minerals Proposals Map will cover the administrative area of East Sussex.

² The draft Regional Minerals Strategy has been prepared to replace the Minerals section of the current Regional Planning Guidance 9 which is now Regional Spatial Strategy. The draft Regional Minerals Strategy covers the period up to 2016. At this stage the only guidance local authorities have on such crucial issues as the sub-regional apportionment of aggregates terminates in 2016. The SE Plan will look at the period up to 2026 and ultimately minerals policies will be included covering the extended period up to 2026.

Statement of Community Involvement

The SCI is a statement of the County Council's policy for involving interested parties in preparing and revising Minerals and Waste Development Documents and for consulting on major planning applications. There will be public consultation on the contents of the SCI, including options available. The SCI will then, if required, be examined by an independent Inspector, taking into account all representations received during the consultation phase. The Inspector will report back to the Council, either approving the SCI, or setting out changes to be made to it. All subsequent Minerals and Waste Development Documents would have to comply with the approved SCI. The proposed profile of the SCI is included in the Appendices.

Construction and Demolition Waste Supplementary Planning Document

Policy W10 of the Structure Plan states that the County Council and Brighton & Hove City Council will promote a reduction in construction and demolition waste through the preparation of appropriate guidance. This policy is amplified in Policy WLP11 of the draft Waste Local Plan.

The Councils have prepared draft guidance on this issue, but decided not to consult on this draft until after the new planning system is in place, so that it could be produced under the revised procedure for Supplementary Planning Documents. The Construction and Demolition Waste Supplementary Planning Document will contain:

- Policy Background
- Best Practice Guidance
- Useful Contacts

The SPD will be prepared jointly with Brighton & Hove City Council, and will cover the administrative area of East Sussex and Brighton & Hove. The proposed profile of this Document is included in the Appendices.

Waste Development Plan Documents

It is intended to start work on preparing two Waste Development Plan Documents following adoption of the Waste Local Plan (possibly in the summer of 2006). These DPDs will cover the administrative area of East Sussex and Brighton & Hove. There will be liaison with regard to other strategies in neighbouring Counties. These DPDs would likely to be as follows:

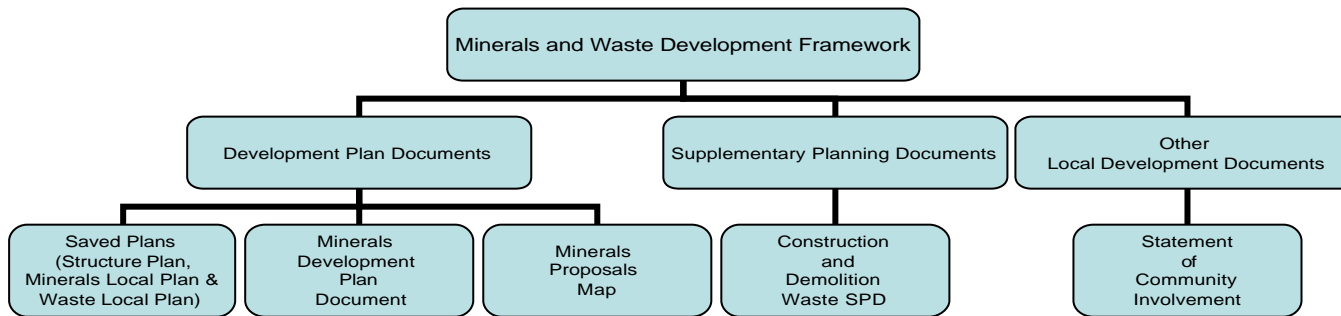
- the Waste Core Strategy (to replace current draft policies WLP1-6 of the Waste Local Plan) and
- the Waste Sites Development Plan Document (to replace current draft policies WLP7-10 of the Waste Local Plan)

The early work included in this Development Scheme would cover:

- evidence gathering in respect of the Core Strategy – undertaking a policy context review and identifying options and
- evidence gathering in respect of the Sites DPD – undertaking a scoping study on the need to identify specific sites, a capacity study of existing and approved waste management sites, identification of the type and capacity of any additional facilities required and a site search
- scoping for the SA/SEA

It is anticipated that the Core Strategy would be adopted by 2009 and the Sites DPD by 2010.

Structure of Minerals and Waste Development Framework



Sustainability Appraisals and Strategic Environmental Assessment

Sustainability Appraisals (SAs) will need to be carried out for all Development Plan Documents and Supplementary Planning Documents. These will look at the social, economic and environmental effects of the options considered and the proposals in the Documents. SAs will be carried out at the same time as the Documents are prepared, and will feed into the preparation at various stages, to allow the DPDs and SPDs to be influenced by the findings of the SA. It is intended that the requirement to carry out Strategic Environmental Assessment of plans and programmes³ will be incorporated within the SA.

Evidence Base

Technical evidence on the geological characteristics of the County and the details of existing and potential mineral extraction sites is held in the Council's Minerals and Waste Group, and will be supplemented by further research where necessary. This will be collated into a report, which will form the main technical study for the Minerals Development Plan Document. It is intended that most of this work should be carried out 'in-house'.

Evidence on the environmental, social and economic characteristics of East Sussex will be gathered as part of the Sustainability Appraisal / Strategic Environmental Assessment of the Minerals Development Plan Document. This work will be carried out by consultants, supported by in-house resources and data. This will result in a Sustainability Report, which will be consulted on and published alongside the Minerals Development Plan Document.

Technical evidence on capacity of existing and approved waste management facilities will be gathered using information collected by the waste planning & disposal authorities and the Environment Agency. This may need to be supplemented by primary survey work. Options for the Core Strategy will be gathered from available data and by consultation with the industry and interested parties. Information on potential sites will be gathered from previous site search work held in the County Council offices, from primary survey work and from consultation with the industry and interested parties.

³ Environmental Assessment of Plans & Programmes Regulations 2004

Monitoring and Review

In December of each year the Council will produce an Annual Monitoring Report (AMR) which will set out its progress in achieving set goals over the previous financial year. The first such formal report will be produced in December 2005, and will cover the financial year April 2004 – March 2005. The AMR will cover the following issues:

- whether the Council has met the targets and milestones set out in the Schedule of Proposed Development Documents
- if the Council has fallen behind or progressed further than the Schedule, the reasons for this
- any need to update the Scheme (for instance to add the preparation of other documents such as SPD)
- any other matters referred to in forthcoming guidance

Once the Waste Local Plan and the Minerals Development Plan Document have been adopted, subsequent AMRs will also include the following:

- whether the targets and indicators included in the saved Waste Local Plan and the Minerals Development Plan Documents are being achieved⁴
- what impact the adopted policies are having on national, regional and local targets
- whether the adopted policies need adjusting or replacing
- if policies need to be amended, suggested actions for achieving this

Progress on the Minerals and Waste Development Scheme will be informed by the AMRs and it is likely that the Scheme will be formally reviewed in 2006.

Resources

The Minerals and Waste Policy Team currently comprises a part-time Team Leader, a Waste Local Plan Project Manager (shared post with Brighton & Hove), a part-time Principal Planner, a Senior Planner and a Planning Officer. Technical support is shared with the Policy Division of the Council's Transport and Environment Department. These resources are supplemented by Brighton & Hove City Council during joint projects such as the Waste Local Plan.

⁴ The Waste Local Plan includes targets for recycling and recovery rates for waste and the extent to which these are being met will be included in the AMR. The Minerals Development Plan Document is likely to include indicators and/or targets for the extraction of some minerals, and possibly other relevant issues. The extent to which these have been met will form part of the AMR.

Finances for work on the Waste Local Plan and the Minerals Development Plan Document have been allocated for 2004/5. The budgets for 2005/6, 2006/7 and 2007/8 are currently under discussion.

Programme Management

Day to day work on the Minerals and Waste Development Framework will be managed by the Policy Team Leader and the Waste Local Plan Project Manager. They will report to a Project Board comprising the Assistant Director (Policy) and the Group Manager (Development, Minerals and Waste). Close liaison will be maintained with the Transport and Environment Lead Member. Decisions on Council policy will be made by Cabinet and, where necessary, Full Council.

Risk Assessment

A risk assessment for the completion of all the work in the Development Scheme within the timescales set out is included in the Appendices.

Supplementary Planning Guidance

Existing Supplementary Planning Guidance entitled 'A New Approach to Development Contributions' (October 2003) is linked to Policies S2 and S3 of the East Sussex and Brighton & Hove Structure Plan, and will continue to be a material planning consideration whilst these policies are saved. The County Council would like to see this guidance incorporated into DPDs or SPDs by the District and Borough Councils.

Guidance on reducing and recycling construction and demolition waste will be produced as a Supplementary Planning Document as set out in this Development Scheme.

APPENDICES

A: Profiles of each Local Development Document

Minerals Development Plan Document & Minerals Proposals Map	
Document details	<p>Title: Minerals Development Plan Document</p> <p>Role and Subject: Sets out the vision, objectives and core strategy for sustainable minerals development in the area, and will provide the policy framework for development control. Also sets out the existing sites and commitments and any new site allocations for minerals development</p> <p>Geographic coverage: East Sussex</p> <p>Status: Development Plan Document</p> <p>Chain of conformity: General conformity with the Structure Plan / Regional Spatial Strategy (RPG9 and any subsequent amendments) and National Planning Policy Statements. All other Minerals Development Documents to be in conformity with Minerals Development Plan Document.</p>
Timetable	<p>Completion of pre-production/survey phase: March 2005</p> <p>Early Community Involvement: Autumn 2004 SEBs consulted on SA/SEA scoping report</p> <p>Start of consultation on Preferred Options Report: October 2005</p> <p>Consideration of representations and discussions with community/stakeholders: Early 2006</p> <p>Submission of DPD to S of S: July 2006</p> <p>Public consultation period on submission DPD: July - August 2006</p> <p>Pre-Examination Meeting: October 2006</p> <p>Examination period, including target date: 5 December – 18 December 2006</p> <p>Receipt of Inspector's report: April 2007</p> <p>Adoption and Publication: June 2007</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Manager - Minerals & Waste Policy Team Leader, Project Board - Assistant Director (Policy) and Group Manager Development Minerals & Waste</p> <p>Resources needed, including from stakeholders: ESCC – 3 planning officers (FTEs) plus administrative support and occasional input from other disciplines. In-house support and consultants for Sustainability Appraisal. Stakeholders: time and personnel for input into consultation.</p> <p>Approach to involving stakeholders and the community: consultation with stakeholders and public on</p>

	SEA/SA Environmental Report and Preferred Options Report, post-submission consultation on DPD.
Post Production	Performance of the DPD will be monitored through the Annual Monitoring Report, and the need for review considered on an annual basis.

Statement of Community Involvement	
Document details	<p>Title: Statement of Community Involvement</p> <p>Role and Subject: Sets out the County Council's Policy for involving interested parties in preparing and revising Minerals and Waste Development Documents and for consulting on planning applications</p> <p>Geographic coverage: East Sussex</p> <p>Status: Local Development Document</p> <p>Chain of conformity: Minimum standards set out in Town and Country Planning (Local Development)(England) Regulations 2004 (once in force)</p>
Timetable	<p>Commencement on scope of SCI: December 2004</p> <p>Start of consultation on Preferred Options Report: May 2005</p> <p>Consideration of representations and discussions with community/stakeholders: July 2005</p> <p>Submission of DPD to S of S: August 2005</p> <p>Public consultation period on submission DPD: August - September 2005</p> <p>Examination period, including target date: 15 /16 November 2005</p> <p>Receipt of Inspector's report: December 2005</p> <p>Adoption and Publication: January 2006</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Manager - Minerals & Waste Policy Team Leader, Project Board - Assistant Director (Policy) and Group Manager Development, Minerals & Waste</p> <p>Resources needed, including from stakeholders: 1 planning officer, administrative support and input from stakeholders</p> <p>Approach to involving stakeholders and the community: Consultation at preferred options stage and post-submission</p>
Post Production	<p>Performance of SCI will be monitored during the preparation of the Minerals DPD, and it will be reviewed if necessary prior to work commencing on the Waste DPD.</p>

Construction and Demolition Waste Supplementary Planning Document	
Document details	<p>Title: Construction and Demolition Waste Supplementary Planning Document</p> <p>Role and Subject: To provide best practice advice on reducing construction and demolition advice and to assist with the consistent application of Policy W10 of the Structure Plan and Policy WLP11 of the draft Waste Local Plan.</p> <p>Geographic coverage: East Sussex and Brighton & Hove</p> <p>Status: Local Development Document to be prepared jointly with Brighton & Hove City Council</p> <p>Chain of conformity: Derived from the saved Structure Plan policy W10 and emerging Waste Local Plan policy WLP11, and in general conformity with Regional and National policy guidance/statements.</p>
Timetable	<p>Completion of pre-production/survey phase: March 2004</p> <p>Early Community Involvement: Workshops November 2004</p> <p>Start of consultation on draft SPD: February 2005</p> <p>Consideration of representations and discussions with community and stakeholders: April – May 2005</p> <p>Adoption and Publication: May 2005</p>
Arrangements for production	<p>Department leading the process : Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Manager - Waste Local Plan Project Manager, Project Board – Assistant Director (Policy), Group Manager Development, Minerals & Waste, and, City Planner – Brighton & Hove City Council.</p> <p>Resources needed, including from stakeholders: one planning officer, administrative support, in-house support and consultants on Sustainability Appraisal. Costs to be shared with Brighton & Hove City Council. Input from stakeholders.</p> <p>Approach to involving stakeholders and the community: Workshops with the community and stakeholders in the Autumn of 2004.</p>
Post Production	<p>Monitoring will take place through a review of rates of construction and demolition waste re-use and recycling in the Annual Monitoring Report.</p>

Waste Development Plan Documents	
Document details	<p>Title: Waste Core Strategy</p> <p>Role and Subject: Sets out the vision, objectives and strategy for sustainable waste development in the area and will provide the policy framework for development control</p> <p>Geographic coverage: East Sussex and Brighton & Hove</p> <p>Status: Development Plan Document</p> <p>Chain of conformity: General conformity with the Structure Plan / Regional Spatial Strategy (RPG9 and any subsequent amendments) and National Planning Policy Statements. All other Waste Development Documents to be in conformity with the Core Strategy.</p>
Timetable	<p>Evidence Gathering: During the period of this Development Scheme</p> <p>Proposed Adoption and Publication: 2009</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Manager, Project Board - Assistant Director (Policy) Group Manager Development Minerals & Waste and City Planner – Brighton & Hove City Council.</p> <p>Resources needed, including from stakeholders: ESCC – 3 planning officers (FTEs) plus administrative support and occasional input from other disciplines. In-house support and consultants for Sustainability Appraisal. Stakeholders: time and personnel for input into consultation.</p> <p>Approach to involving stakeholders and the community: consultation with stakeholders and public on SEA/SA Environmental Report and Preferred Options Report, post-submission consultation on DPD.</p>

Waste Development Plan Documents	
Document details	<p>Title: Waste Sites Development Plan Document</p> <p>Role and Subject: Sets out the existing sites and commitments and any new site allocations for waste development.</p> <p>Geographic coverage: East Sussex and Brighton & Hove</p> <p>Status: Development Plan Document</p> <p>Chain of conformity: General conformity with the Structure Plan / Regional Spatial Strategy (RPG9 and any subsequent amendments) and National Planning Policy Statements and Waste Core Strategy.</p>
Timetable	<p>Evidence Gathering: During the period of this Development Scheme</p> <p>Proposed Adoption and Publication: 2010</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Manager, Project Board - Assistant Director (Policy) Group Manager Development Minerals & Waste and City Planner – Brighton & Hove City Council.</p> <p>Resources needed, including from stakeholders: ESCC – 3 planning officers (FTEs) plus administrative support and occasional input from other disciplines. In-house support and consultants for Sustainability Appraisal. Stakeholders: time and personnel for input into consultation.</p> <p>Approach to involving stakeholders and the community: consultation with stakeholders and public on SEA/SA Environmental Report and Preferred Options Report, post-submission consultation on DPD.</p>

B: Risk Assessment for Minerals and Waste Development Scheme

Risk ID	Description	Category	Impact	Probability	Countermeasures
R1	Competition for resources between the Waste Local Plan and the Minerals Development Plan Document	Resources	High	Medium	Close liaison between Minerals Review Project Manager and Waste Local Plan Project Manager to minimise conflicts. Potential need for increased resources if pressure points coincide.
R2	Delay to schedule caused by adverse public reaction	Interface with public	Medium	Medium	Effective consultation to achieve commitment to proposed documents.
R3	General constraints on resources in the Council could restrict the use of internal staff and consultants.	Resources	High	Medium	Project Board to maintain importance of Development Scheme in discussions with the Lead Member to secure continued funding. Alternative methods of funding for some areas of work to be investigated.
R4	Staff recruitment problems could result in a gap in resources or skills if any current staff chose to leave.	Resources	High	Medium	Project Manager to ensure existing team members remain motivated and have job satisfaction, including meeting training needs where possible. If vacancy does arise, recruitment must be carried out promptly, and if necessary include agency or consultant resources.
R5	Guidance on the new planning system proposed under the Planning and Compulsory Purchase Bill and regulations is still in draft form, or has not yet been released. This could delay the project.	Legal	Medium	Medium	Project Manager to keep up to date with new guidance and any changes to the proposed guidance, and to changes in the timetable for implementation.

D. Glossary / Abbreviations

Annual Monitoring Report (AMR): part of the Local Development Framework, the AMR will report on the progress of the Local Development Scheme and the extent to which policies in Local Development Documents are being successfully implemented.

Community Strategy: local authorities are required by the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of the area. Responsibility for producing Community Strategies is undertaken by Local Strategic Partnerships, which include local authority representatives.

Core Strategy: sets out the long-term spatial vision for the subject being covered in the Development Plan Document.

Development Plan: Section 38(3) of the Planning & Compulsory Purchase Act 2004 defines the Development Plan as the relevant Regional Spatial Strategy and the Development Plan Documents.

Development Plan Documents (DPDs): spatial planning documents that are subject to independent Examination. They can include a Core Strategy, Site Specific Allocations of land, and Area Action Plans. Other Development Plan Documents can cover generic Development Control Policies.

Issues and Options: produced during the production stage of the preparation of Development Plan Documents and may be issued for consultation to meet the requirements of Regulation 25.

Local Development Documents (LDDs): the collective term for Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.

Local Development Framework (LDF): the name for the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports.

Local Development Scheme (LDS): A three years project plan setting out the programme for preparing Local Development Documents. All authorities must submit a Scheme to the Secretary of State within six months of commencement of the Planning & Compulsory Purchase Act 2004.

Minerals and Waste Development Framework (MWDF): County Councils are responsible for producing Minerals and Waste Development Frameworks. These are akin to Local Development Frameworks but covering minerals and waste issues.

Minerals and Waste Development Scheme (MWDS): County Councils have to produce the Scheme which is a three project plan covering minerals and waste documents.

Preferred Options Document: produced as part of the preparation of Development Plan Documents, and is issued for formal public participation as required by Regulation 26.

Proposals Map: the adopted proposals map illustrates on a base map all the policies contained in Development Plan Documents, together with any saved policies. It must be revised as each new Development Plan Document is adopted. District Council Proposals maps must include any minerals and waste matters.

Public Examination: independent examination of the Development Plan Document. The Inspector's Report will be binding on the local planning authority.

Regional Spatial Strategy (RSS): sets out the region's broad development strategy for a fifteen to twenty years period. Regional Planning Guidance has now become Regional Spatial Strategy. Revisions to Regional Spatial Strategy now have to be prepared by the Regional Planning Body.

Regulations: The principal regulations relevant to the Minerals and Waste Development Scheme are Town and Country Planning (Local Development) (England) Regulations 2004, and the Town and Country Planning (Transitional Arrangements) Regulations 2004.

Saved Policies or Plans: existing adopted development plans are saved for three years from the date of commencement of the Planning and Compulsory Purchase Act. Any old style development plans adopted after commencement of the Act can be saved for three years from their adoption or approval.

Site specific allocations: allocations of sites to be included in Development Plan Documents.

Statement of Community Involvement (SCI): sets out the standards which authorities will achieve with regard to involving local communities in the preparation of Local Development Documents and development control decisions. The statement of community involvement is not a development plan document but is subject to independent examination.

Strategic Environmental Assessment (SEA): Environmental Assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

Supplementary Planning Documents (SPDs): provide further details in respect of the policies in Development Plan Documents. They do not form part of the Development Plan and are not subject to independent examination.

Sustainability Appraisal (SA): tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Planning and Compulsory Purchase Act to be undertaken for all local development documents.