

Report to: **Cabinet**

Date: **19 October 2004**

By: **Deputy Chief Executive and Director of Corporate Resources**

Title of report: **Corporate Asset Management Plan 2004-2009**

Purpose of report: **To seek approval of the Cabinet to the Corporate Asset Management Plan (CAMP)**

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## **RECOMMENDATION**

**The Cabinet is recommended to approve the Corporate Asset Management Plan for 2004-2009.**

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### **1 Financial Appraisal**

1.1 The Corporate Asset Management Plan is an overarching document of the County Council which sets parameters and priorities for future property investment decisions. Implementation will lead to more effective and efficient utilisation of property resources. It will ensure that risks are managed and reduce the revenue and capital burden of property ownership and occupation over the longer term. It will be used to inform this year's review of the capital programme.

### **2 Supporting Information**

2.1 In July 2002 the Council's Corporate Asset Management Plan achieved a 'Good' classification on submission to the Government Office for the South East (GOSE). This classification meant that the County Council no longer has to submit a Corporate Asset Management Plan to GOSE for assessment. However, the Council needs to demonstrate, for the purpose of public accountability, that it is managing public property efficiently and effectively, and that the optimum amount of property, in terms of suitability and sufficiency, is used to deliver the required level of services to our community. A copy of the CAMP has been circulated separately.

2.2 In March 2004 the Lead Member for Corporate Resources agreed to build on this good work and to develop the Corporate Asset Management Plan based on Service Asset Management Plans (SAMPs) to identify property programmes and strategies to support improvements in delivery of services and to inform the review of the capital programme through the CAPS basis. Consequently review of the CAMP is now timed to coincide with commencement of the capital programme review.

2.3 The CAMP has been refreshed to incorporate departments' updated information on their properties and updated information from the latest round of condition surveys. Key points to note since the last report in March are:

- The latest figures for the backlog of maintenance on page 10 and the analysis of performance indicators in section 2.2, starting on page 12. The level of investment in repairs and maintenance is not making significant headway against the rate of decay of our building stock, whilst better condition surveys now reflect a truer picture of the maintenance backlog.
- The Key Capital Investment Themes are now included in Section 3 of the document which captures the property needs reflected in service plans across Council departments.
- The SAMP Matrix Analysis for each department is incorporated. This shows departmental assessments of existing buildings against various agreed criteria. The highest scoring (i.e. most deficient) against these criteria are listed on pages 25 to 29.

- The SAMP Matrix necessarily focuses on existing buildings. We need to ensure that forward planning for service property needs is given greater priority in SAMPs, especially in the dynamic context of partnership working

2.4 In 2005/06 it is intended that the Corporate Asset Management Plan will again be refreshed prior to review of the capital programme to incorporate the latest information from Service Departments' SAMPs.

### **3 Conclusion and Reasons for Recommendation**

3.1 The Corporate Asset Management Plan 2004-2009 gives the latest position on the Council's property portfolio, and outlines strategies and delivery programmes for best use of resources.

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