

Committee	Lead Cabinet Member for Transport and Environment
Date	26 July 2010
Report By	Director of Transport and Environment
Title of Report	Revision of the Minerals and Waste Development Scheme
Purpose of Report	To seek the Lead Member's approval of proposed revisions to the Council's Minerals and Waste Development Scheme, prior to submission to the Secretary of State.

RECOMMENDATION: The Lead Member is recommended to:

(1) approve the Revisions of the Minerals and Waste Development Scheme; and

(2) authorise the Director of Transport and Environment, in consultation with the Lead Member for Transport and Environment, to finalise any drafting changes arising from the Government's consideration of the Revisions of the Minerals and Waste Development Scheme; and to agree to bring the revised Scheme into effect.

1. Financial Appraisal

1.1 There is little cost involved in producing a revised Minerals & Waste Development Scheme (MWDS) document. There is budget provision for 2010/11 for overall work on the Waste and Minerals Development Framework

2. Supporting Information

2.1 Under the Planning and Compulsory Purchase Act 2004, the County Council is required to prepare a MWDS which is a project plan that includes timetables for preparing planning documents over the next three years. The Scheme assists the programming of Public Examinations and allows the public to know when and at what stage they can be involved.

2.2 The last revision to the MWDS was approved by the Lead Member on 28 July 2008 and further changes are now required to take into account the progress made on the preparation of the Waste & Minerals Core Strategy against the previous Scheme's timetable. The Core Strategy is being jointly prepared with Brighton & Hove City Council. The timetable had envisaged the publication of the Proposed Submission Document during February and March 2010. However this was not achieved.

2.3 In accordance with the previous Scheme's timetable, the Council undertook a major public consultation on a Preferred Strategy which commenced on 21 October 2009 for an initial programmed period of six weeks. Due to the very high level of interest in this document and unusually adverse weather conditions in January, the Council extended the period for comments such that the consultation period ended on 25 January 2010, nearly seven weeks later than originally programmed. The consultation on the Preferred Strategy resulted in the receipt of nearly 3000 responses containing a very high number of comments and the analysis of these comments has also elongated the programme. A document will be published later in the Summer which summarises the comments received and sets out an initial response.

2.4 It should be noted that following the General Election the new Government has made several announcements that could lead to alterations to the planning system as well as having implications for the future management of waste and production of minerals. These

announcements include the intention to abolish Regional Spatial Strategies and a review of the National Waste Strategy.

2.5 It is important that the project plan is realistic and 'fit for purpose'. The proposed revisions to the timetable reflect the need for more consideration of the necessity for land disposal of waste and a rigorous assessment of the alternatives to this form of waste management.

2.6 The proposed timetable has therefore been prepared taking the following into account:

- i. the need to build upon the previous public participation
- ii. the need to produce a robust and relevant evidence base
- iii. the available resources
- iv. the need to undertake a Sustainability Appraisal and the new requirements for Habitats Regulations Assessment
- v. the need for democratic approval – there are implications for public consultation stages arising from the timing of local elections for the City Council, and, the new requirement for the involvement of the South Downs National Park Authority in the preparation of the document.

2.7 The revised programme for the Core Strategy envisages that the outcome of the analysis of the comments on the Preferred Strategy and a review of the approach to waste management could be completed by officers this autumn. There would then be a dialogue with the affected communities followed by a testing of any new options, allowing a draft plan to be informally consulted upon after the City Council Elections and the formal commencement of the South Downs National Park Authority. The County Council, City Council and the South Downs National Park Authority would then need to formally agree the policies and proposals in the Core Strategy in autumn 2011. The Core Strategy would then be published around the end of 2011 to allow for any representations to be forwarded to Government. A Public Examination will be held during the summer 2012. It is envisaged that the adoption of the Core Strategy would be late 2012. The revised MWDS is attached as Appendix 1 and it includes a preliminary timetable for the preparation of Waste, and Minerals Site Allocation documents.

3. Conclusion and Reason for Recommendation

3.1 As a Planning Authority the Council has to meet the statutory requirement to prepare a MWDS. A revised MWDS has been prepared which meets the need to provide a three year programme for preparing planning documents and takes into account progress in preparing the Waste and Minerals Core Strategy. The rolling forward of the MWDS has included a realistic view of the time needed to consider the public reaction to the Preferred Strategy and any implications of revising the approach. The MWDS reflects available resources and likely evidence requirements to present to a Public Examination. The revised MWDS should be submitted to Government and, with any necessary changes, be brought into effect.

RUPERT CLUBB
Director of Transport and Environment

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Lead Members All

BACKGROUND DOCUMENTS:
Minerals and Waste Development Scheme
Waste and Minerals Core Strategy, Preferred Strategy, October 2009

East Sussex Minerals & Waste Development Scheme

Revised July 2010

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Introduction

This Minerals and Waste Development Scheme sets out the Waste and Minerals Development Plan Documents East Sussex County Council proposes to prepare over the next three years. In accordance with the Government's current planning system, the County Council is gradually replacing its Minerals and Waste Local Plans with Development Plan Documents (DPDs). These Development Plan Documents will have a similar function to the existing Local Plans, but will be more 'spatial' in that they will relate to all land use matters, and take into account other plans, such as the Community Strategy for the area. These Development Plan Documents will be contained within a folder known as the Waste and Minerals Development Framework (WMDF). This Framework will also contain other relevant documents, such as the adopted Statement of Community Involvement (SCI)¹. The current planning system, as set out in the Planning and Compulsory Purchase Act 2004, contains provisions to 'save' policies prepared under the previous system. As a result, the adopted Minerals Local Plan was automatically saved until September 2007 and the adopted Waste Local Plan (WLP) was automatically saved for three years from its adoption until February 2009. Both plans now have Government approval for all the policies contained within them to be saved until replaced by DPDs within the WMDF.. .

The Council intends to produce the following three main DPDs:

- Waste and Minerals Core Strategy
- Minerals Sites DPD
- Waste Sites DPD

In preparing this Development Scheme, East Sussex County Council has informally consulted the following bodies:

<ul style="list-style-type: none">• Government Office for the South East• Planning Inspectorate• Brighton & Hove City Council• South Downs National Park Authority• Adjoining County Councils	<ul style="list-style-type: none">• Lewes District Council• Wealden District Council• Rother District Council• Eastbourne Borough Council• Hastings Borough Council
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¹ The Statement of Community Involvement sets out how the Council intends to involve the public and stakeholders in the preparation of its DPDs. As the County Council's Statement of Community Involvement has been completed, this Scheme does not include a timetable for this document's preparation.

Schedule of Proposed Development Documents 2010 - 2013

Document Title	Status	Brief Description	Chain of Conformity	Consultation on preferred strategy	Publication of Proposed Submission Document	Date for Submission to SofS	Public Examination Period	Proposed Date for Adoption
Waste and Minerals Core Strategy	DPD	Sets out the vision, objectives and strategy for sustainable waste development and minerals production in the area, and will provide the policy framework for development control.	General conformity with the Regional Spatial Strategy (South East Plan) ² and national PPSs.	September / October 2009	December 2011	March 2012	June 2012	November 2012
Minerals Sites Development Plan Document	DPD	Sets out the existing sites and commitments and any new site allocations for minerals development not covered in the Core Strategy	General conformity with the Regional Spatial Strategy (South East Plan) and national PPSs. Sites DPD will be in conformity with Core Strategy	June 2013	TBC	TBC	TBC	TBC
Minerals Sites Proposals Map	DPD	Shows on a geographical basis the application of the policies in the Minerals Sites Development Plan Document	In conformity with Core Strategy	N/A	TBC	TBC	TBC	TBC
Waste Sites Development Plan Document	DPD	Sets out the existing sites and commitments and any new site allocations for waste development not covered in the Core Strategy	General conformity with the Regional Spatial Strategy (South East Plan) and national PPSs. Sites DPD will be in conformity with Core Strategy	Early 2014	TBC	TBC	TBC	TBC
Waste Sites Proposals Map	DPD	Shows on a geographical basis the application of the	In conformity with Core Strategy	N/A	TBC	TBC	TBC	TBC

² The Government has recently stated that it intends to abolish Regional Spatial Strategies. The current situation is unclear but the content of the DPDs will need to reflect any changes.

		policies in the Waste Sites Development Plan Document						
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Saved Plans

Saved policies in the East Sussex and Brighton & Hove Structure Plan 1991-2011 were superseded in their entirety when the Regional Spatial Strategy (The South East Plan) was adopted in May 2009.

The Government has agreed to save all the policies contained within the East Sussex and Brighton & Hove Minerals Local Plan 1999 and Waste Local Plan 2006 until replaced by Development Plan Documents (DPD) as part of the [Waste & Minerals Development Framework \(WMDF\)](#). It is intended that the Waste and Minerals Core Strategy and Waste Sites and Minerals Sites Development Plan Documents will cover all of the policy areas currently covered by the Minerals Local Plan and Waste Local Plan.

Whilst existing Supplementary Planning Guidance cannot in itself be saved, where it follows from a saved policy in one of the above plans, it will remain a material planning consideration in the determination of planning applications. This applies to the documents listed on page 12 of this Scheme.

Waste and Minerals Core Strategy

The Waste and Minerals Core Strategy, which is a Development Plan Document, will set out how East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority propose that waste should be managed and minerals produced within their spatial context up to 2026, taking into account any particular environmental, demographic, and economic characteristics. The Core Strategy is intended to ensure that waste is managed and minerals are produced in ways which are sustainable. It is also required to identify strategic locations for key waste facilities and mineral extraction areas. More specifically, the Core Strategy will consider the promotion and protection of the environment and the economy of East Sussex as well as the well-being of its citizens and will include policies to this effect. There will be links to other plans including the Community Strategies.

Minerals Sites Development Plan Document

The Minerals Sites Development Plan Document will replace the current Minerals Local Plan sites policies. It will be a spatial plan allocating relevant sites.

This Development Plan Document will be produced jointly by East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority, and will cover the administrative areas of East Sussex and Brighton & Hove. The proposed profile of the Minerals Sites Development Plan Document is included in the Appendices. As the Waste and Minerals Core Strategy will include policies affecting the location of Minerals sites, the public consultation and public examination into the Minerals Sites DPD will be at a later date after the Waste and Minerals Core Strategy public examination.

This updated Scheme sets out the phasing back of further stages of preparation of the Minerals Sites DPD until after the public examination into the Waste and Minerals Core Strategy. This is to allow resources to be focussed on the preparation of the Core Strategy.

The Minerals Sites DPD will not allocate areas or sites for processing of secondary and recycled aggregates as these will be allocated in the Waste Sites DPD (see below).

The time period covered by the Minerals Sites DPD will be up to 2026³.

Minerals Sites Proposals Map

The Adopted Proposals Map will be produced in conjunction with the Minerals Sites Development Plan Document. It will show all the areas of protection, such as Areas of Outstanding Natural Beauty, the National Park boundaries and Sites of Special Scientific Interest. It will identify all the safeguarding areas, minerals consultation areas and sites allocated for development in the Minerals Sites Development Plan Document. It will need to be updated in conjunction with any review of the Minerals Sites Development Plan Document in the East Sussex Waste and Minerals Development Framework. The Minerals Proposals Map will cover the administrative area of East Sussex and will be incorporated into Local Development Frameworks Proposals Maps produced by the Borough / District Councils.

Statement of Community Involvement

The SCI is a statement of the County Council's policy for involving interested parties in preparing and revising Minerals and Waste Development Documents and for consulting on major planning applications. The SCI was reviewed in 2007.

Waste Sites Development Plan Document

The Waste Sites DPD will replace the current Waste Local Plan sites policies. It will set out existing waste sites and commitments as well as new site allocations for waste treatment, handling and final disposal not covered by the Core Strategy. It will consider sites for the management of all wastes including wastewater.

This DPD will be produced jointly by East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority and will cover the administrative areas of East Sussex and Brighton & Hove. The proposed profile of the Waste Sites DPD

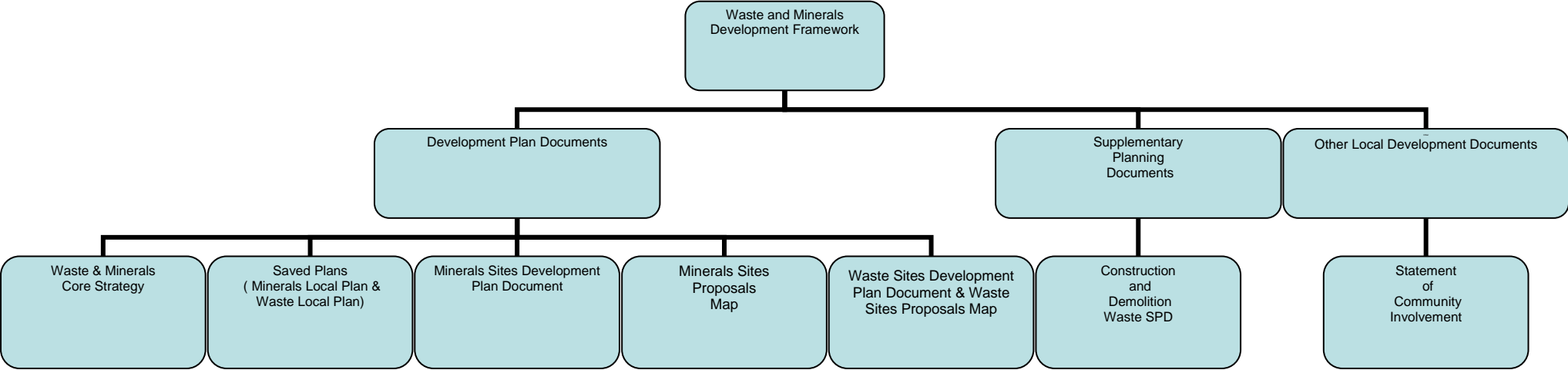
³ The South East Plan is now Regional Spatial Strategy which currently provides local authorities with guidance on such issues as the sub-regional apportionment of aggregates and looks at the period up to 2026 and ultimately minerals policies will be brought forward covering this period. There is currently a review of the South East Plan aggregates apportionment which has reached the stage of Secretary of State changes.

is included in the Appendices. As the Waste and Minerals Core Strategy will include policies affecting the location of waste sites, the consultation stages and public examination into the Waste Sites DPD will be at a later date after the Waste and Minerals Core Strategy public examination.

Waste Sites Proposals Map

The Adopted Waste Proposals Map will be produced in conjunction with the Waste Sites Development Plan Document. It will show all the areas of protection, such as Areas of Outstanding Natural Beauty, the National Park boundaries and Sites of Special Scientific Interest. It will identify all the safeguarding areas, waste consultation areas and sites allocated for development in the Waste Sites Development Plan Document. It will need to be updated in conjunction with any review of the Waste Sites Development Plan Document in the East Sussex Waste and Minerals Development Framework. The Waste Proposals Map will cover the administrative area of East Sussex and Brighton & Hove and will be incorporated into Local Development Frameworks Proposals Maps produced by the Borough / District Councils.

Structure of Waste and Minerals Development Framework



Sustainability Appraisals, Strategic Environmental Assessment and Habitats Regulation Assessment

Sustainability Appraisals (SAs) will need to be carried out for all Development Plan Documents and Supplementary Planning Documents. These will look at the social, economic and environmental effects of the options considered and the proposals in the Documents. SAs will be carried out at the same time as the Documents are prepared, and will feed into the preparation at various stages, to allow the DPDs and SPDs to be influenced by the findings of the SA. It is intended that the requirement to carry out Strategic Environmental Assessment of plans and programmes⁴ will be incorporated within the SA.

There is a new requirement to carry out Habitats Regulation Assessment of Development Plans and an Appropriate Assessment will be carried out as necessary.

Evidence Base

Evidence on the environmental, social and economic characteristics of East Sussex and Brighton & Hove will be gathered as part of the Sustainability Appraisal / Strategic Environmental Assessment of the Waste and Minerals Core Strategy. This work will be carried out using in-house resources, supported by consultants. This will result in a Sustainability Appraisal Report, which will be consulted on and published alongside the Waste and Minerals Core Strategy. A separate Sustainability Appraisal will be completed for the Minerals Sites DPD and Waste Sites DPD.

Technical evidence on capacity of existing and approved waste management facilities will be gathered using information collected by the waste planning & disposal authorities and the Environment Agency. This may need to be supplemented by primary survey work. Options for the Core Strategy will be gathered from available data and by consultation with the industry and interested parties. Any Information needed on sites will be gathered from previous site search work held in the County Council offices, from primary survey work and from consultation with the industry and interested parties.

Technical evidence on the geological characteristics of the County and the details of existing and potential mineral extraction sites is held in the Council's Waste and Minerals Planning Policy Team, and will be supplemented by further research where necessary. It is intended that most of this work should be carried out 'in-house'.

⁴ Environmental Assessment of Plans & Programmes Regulations 2004

Monitoring and Review

In December of each year the Council produces an Annual Monitoring Report (AMR) that sets out its progress in achieving set goals over the previous financial year. The AMRs cover the following issues:

- whether the Council has met the targets and milestones set out in the Schedule of Proposed Development Documents
- if the Council has fallen behind or progressed further than the Schedule, the reasons for this
- any need to update the Scheme (for instance to add the preparation of other documents such as SPD)
- any other matters referred to in guidance
- whether the targets and indicators included in the saved Local Plans are being achieved
- whether the adopted policies need adjusting, replacing or saving

Resources

The Waste and Minerals Planning Policy Team currently comprises a Team Manager, a part-time Principal Planner, and two Senior Planners/ Planners. Technical support is provided separately. These resources are supplemented by Brighton & Hove City Council covering joint working. The Team has also been supplemented by the use of consultants.

Finances for work on all the documents have been allocated for 2010/11. The budgets for 2011/12, 2012/13 and 2013/14 are currently under discussion.

Programme Management

Work on the Waste and Minerals Development Framework is managed by the Head of Planning and a consultant undertaking a management role (ESCC). They report to a Project Board comprising the Assistant Director (Policy), the Head of Planning and officers from Brighton & Hove City Council. Close liaison is maintained with the Transport and Environment Lead Member. Decisions on Council policy are made by Lead Member, Cabinet and, where necessary, Full Council. The South Downs National Park Authority will also be involved.

Risk Assessment

A risk assessment for the completion of all the work in the Development Scheme within the timescales set out is included in the Appendices.

Supplementary Planning Guidance

'A New Approach to Development Contributions' (October 2003) was produced as Supplementary Planning Guidance (SPG) linked to Policies S2 and S3 of the East Sussex and Brighton & Hove Structure Plan. Although the Structure Plan has been superseded and no longer forms part of the Development Plan, this SPG remains in force as a material planning consideration rather than a formal SPG.

Guidance on reducing and recycling construction and demolition waste was produced as a Supplementary Planning Document (SPD) in February 2006. On 6 April 2008 the Site Waste Management Plans Regulations came into force. These regulations have similar requirements to this SPD in that they require the preparation of a Site Waste Management Plan. As a result of this, there is a need to review the SPD but this is not currently considered to be a priority and so there is no programme for it's review..

APPENDICES

A: Profiles of each Local Development Document

Waste and Minerals Core Strategy	
Document details	<p>Title: Waste and Minerals Core Strategy</p> <p>Role and Subject: The Waste and Minerals Core Strategy is a joint document with Brighton & Hove City Council and ultimately the South Downs National Park Authority that will set out the vision and spatial strategy for the sustainable reduction, recycling, treatment and disposal of waste, and, a sustainable approach to minerals development in the area. It will identify strategic locations and set the context for identifying sites for waste management and minerals development. It will also include a suite of development control policies.</p> <p>Geographic coverage: East Sussex and Brighton & Hove</p> <p>Status: Development Plan Document</p> <p>Chain of conformity: General conformity with the Regional Spatial Strategy (The South East Plan) and National Planning Policy Statements. The Waste Sites and Minerals Sites Development Plan Documents are to be in conformity with Waste and Minerals Core Strategy.</p>
Timetable	<p>Commencement of Document: April 2006</p> <p>Consultation on SA Scoping: March 2007</p> <p>Early Community Involvement: May – October 2007</p> <p>Issues & Options Consultation: February – April 2008</p> <p>Options Testing Dialogue with Community and Key Stakeholders: Autumn 2008</p> <p>Consultation on preferred strategy: October 2009 – January 2010</p> <p>Publication of Proposed Submission Document: December 2011</p> <p>Submission of DPD to S of S: March 2012</p> <p>Pre-Examination Meeting: April 2012</p> <p>Examination period, including target date: June 2012</p> <p>Adoption and Publication: November 2012</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Management – Head of Planning and consultant (ESCC) and Local Development Team Manager (BHCC). Project Board - Assistant</p>

	<p>Director (Policy) and Head of Planning (ESCC) and Assistant Director City Planning and Head of Planning Strategy. The South Downs National Park Authority will also be involved.</p> <p>Resources needed, including from stakeholders: ESCC – 3 planning officers BHCC 1.5 planning officers plus administrative support and occasional input from other disciplines and consultants. In-house support and consultants for Sustainability Appraisal and Appropriate Assessment.</p> <p>Stakeholders: time and personnel for input into consultation.</p> <p>Approach to involving stakeholders and the community: consultation with stakeholders and public set out in the Councils' Statements of Community Involvement.</p>
Post Production	<p>Performance of the Core Strategy will be monitored through Annual Monitoring Reports, and the need for review considered on an annual basis.</p>

Minerals Sites Development Plan Document & Minerals Sites Proposals Map	
Document details	<p>Title: Minerals Sites Development Plan Document</p> <p>Role and Subject: Sets out the existing sites and commitments and any new site allocations for minerals development not covered in the Core Strategy</p> <p>Geographic coverage: East Sussex and Brighton & Hove</p> <p>Status: Development Plan Document</p> <p>Chain of conformity: General conformity with the Regional Spatial Strategy (The South East Plan) and National Planning Policy Statements.</p>
Timetable	<p>Early Community Involvement: May – October 2007</p> <p>Issues & Options Consultation: February – April 2008</p> <p>Options Testing Dialogue with Community and Key Stakeholders: Autumn 2008</p> <p>Consultation on preferred strategy: June 2013</p> <p>Publication of Proposed Submission Document: TBC</p> <p>Submission of DPD to S of S: TBC</p> <p>Pre-Examination Meeting: TBC</p> <p>Examination period, including target date: TBC</p> <p>Adoption and Publication: TBC</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Management – Head of Planning and consultant (ESCC) and Local Development Team Manager (BHCC). Project Board - Assistant Director (Policy) and Head of Service - Planning (ESCC) and Assistant Director City Planning and Head of Planning Strategy. The South Downs National Park Authority will also be involved.</p> <p>Resources needed, including from stakeholders: ESCC – 3 planning officers BHCC 1.5 planning officers plus administrative support and occasional input from other disciplines, and consultants. In-house support and consultants for Sustainability Appraisal and Appropriate Assessment.</p> <p>Stakeholders: time and personnel for input into consultation.</p> <p>Approach to involving stakeholders and the community: consultation with stakeholders and public set out in the Councils' Statements of Community Involvement.</p>
Post Production	<p>Performance of the DPD will be monitored through the Annual Monitoring Report, and the need for review considered on an annual basis.</p>

Statement of Community Involvement	
Document details	<p>Title: Statement of Community Involvement</p> <p>Role and Subject: Sets out the County Council's Policy for involving interested parties in preparing and revising Minerals and Waste Development Documents and for consulting on planning applications</p> <p>Geographic coverage: East Sussex</p> <p>Status: Local Development Document</p> <p>Chain of conformity: Minimum standards set out in Town and Country Planning (Local Development)(England) Regulations 2004</p>
Timetable	<p>Reviewed: 2007</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Management – Head of Planning and consultant. Project Board - Assistant Director (Policy) and Head of Service - Planning</p> <p>Resources needed, including from stakeholders: 1 planning officer, administrative support and input from stakeholders</p> <p>Approach to involving stakeholders and the community: Consultation at scoping, preferred options stage and post-submission</p>
Post Production	<p>Performance of SCI will be monitored generally and during the preparation of the Core Strategy and Minerals Sites DPD, and it will be reviewed if necessary.</p>

Waste Sites Development Plan Document & Waste Sites Proposals Map	
Document details	<p>Title: Waste Sites Development Plan Document</p> <p>Role and Subject: Sets out existing sites and commitments and any new site allocations for waste treatment, handling and final disposal not covered in the Core Strategy.</p> <p>Geographic coverage: East Sussex and Brighton & Hove</p> <p>Status: Development Plan Document</p> <p>Chain of conformity: General conformity with the Regional Spatial Strategy (The South East Plan) and National Planning Policy Statements.</p>
Timetable	<p>Early Community Involvement: January – March 2013</p> <p>Issues & Options Consultation: June – September 2013</p> <p>Options Testing Dialogue with Community and Key Stakeholders: Autumn 2013</p> <p>Consultation on preferred strategy: Early 2014</p> <p>Timetable of further stages to be confirmed.</p>
Arrangements for production	<p>Department leading the process: Transport & Environment</p> <p>Management arrangements (e.g. steering group): Project Manager – Head of Planning and consultant (ESCC) and Local Development Team Manager (BHCC), Project Board - Assistant Director (Policy) and Head of Planning (ESCC) and Assistant Director City Planning and Head of Planning Strategy. The South Downs National Park Authority will also be involved.</p> <p>Resources needed, including from stakeholders: ESCC – 3 planning officers BHCC 1.5 planning officers plus administrative support and occasional input from other disciplines, and consultants. In-house support and consultants for Sustainability Appraisal and Appropriate Assessment.</p> <p>Stakeholders: time and personnel for input into consultation.</p> <p>Approach to involving stakeholders and the community: consultation with stakeholders and public set out in the Councils' Statements of Community Involvement.</p>
Post Production	<p>Performance of the DPD will be monitored through Annual Monitoring Reports, and the need for review considered on an annual basis.</p>

B: Overall Programme for each Local Development Document

Task Name	2010				2011				2012				2013				2014				
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
Statement of Community Involvement																					
Waste and Minerals Core Strategy	[Thick black bar spanning from Q1 2010 to Q4 2012]																				
Minerals Sites Development Plan Document	[Thick black bar spanning from Q1 2010 to Q4 2014]																				
Minerals Sites Proposals Map	[Thick black bar spanning from Q1 2010 to Q4 2014]																				
Waste Sites Development Plan Document	[Thick black bar spanning from Q1 2012 to Q4 2014]																				
Waste Sites Proposals Map	[Thick black bar spanning from Q1 2012 to Q4 2014]																				
Annual Monitoring Report 09/10			[Thick black bar]																		
Annual Monitoring Report 10/11							[Thick black bar]														
Annual Monitoring Report 11/12										[Thick black bar]											
Annual Monitoring Report 12/13														[Thick black bar]							
Annual Monitoring Report 13/14																				[Thick black bar]	

C: Risk Assessment for Minerals and Waste Development Scheme

Risk ID	Description	Category	Impact	Probability	Countermeasures
R1	Delay to schedule caused by adverse public reaction	Interface with public	High	High	Effective consultation to achieve commitment to proposed documents.
R2	General constraints on resources in the Council could restrict the use of internal staff and consultants.	Resources	High	High	Project Board to maintain importance of Development Scheme in discussions with the Lead Member to secure continued funding. Alternative methods of funding for some areas of work to be investigated.
R3	Staff recruitment problems could result in a gap in resources or skills if any current staff chose to leave.	Resources	High	Medium	Project Manager to ensure existing team members remain motivated and have job satisfaction, including meeting training needs where possible. If vacancy does arise, recruitment must be carried out promptly, and if necessary include agency or consultant resources.
R4	New government's stated intention to make changes to the planning system. This could delay the project.	Legal	Medium	Medium	Project Manager to keep up to date with any new guidance and practice , and consider any changes in the timetable for implementation.

D. Glossary / Abbreviations

Annual Monitoring Report (AMR): part of the Local Development Framework, the AMR will report on the progress of the Local Development Scheme and the extent to which policies in Local Development Documents are being successfully implemented.

Community Strategy: local authorities are required by the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of the area. Responsibility for producing Community Strategies is undertaken by Local Strategic Partnerships, which include local authority representatives.

Core Strategy: sets out the long-term spatial vision for the subject being covered. It has the status of a Development Plan Document.

Development Plan: Section 38(3) of the Planning & Compulsory Purchase Act 2004 defines the Development Plan as the relevant Regional Spatial Strategy and the Development Plan Documents.

Development Plan Documents (DPDs): spatial planning documents that are subject to independent Examination. They can include a Core Strategy, Site Specific Allocations of land, and Area Action Plans. Other Development Plan Documents can cover generic Development Control Policies.

Issues and Options: produced during the production stage of the preparation of Development Plan Documents and may be issued for consultation to meet the requirements of Regulation 25.

Local Development Documents (LDDs): the collective term for Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.

Local Development Framework (LDF): the name for the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports.

Local Development Scheme (LDS): A three year project plan setting out the programme for preparing Local Development Documents. All authorities must submit a Scheme to the Secretary of State within six months of commencement of the Planning & Compulsory Purchase Act 2004.

Waste and Minerals Development Framework (WMDF): County Councils are responsible for producing Minerals and Waste Development Frameworks. These are akin to Local Development Frameworks but covering minerals and waste issues.

Minerals and Waste Development Scheme (MWDS): County Councils have to produce the Scheme which is a three years project plan covering minerals and waste documents.

Options Testing Dialogue: This is a systematic process of targeted consultation with key stakeholders and others intended to test the options for deliverability.

Preferred Strategy: The 'Preferred Strategy' will set out the Councils' proposed way forward and will be published for informal public consultation as part of the ongoing dialogue with stakeholders ahead of the production of the final document to be submitted to the Secretary of State for consideration. To an extent this document replaces the 'Preferred Options' document which was to be produced and issued for formal public participation as required by Regulation 26 of the original regulations.

Proposals Map: the adopted proposals map illustrates on a base map all the policies contained in Development Plan Documents, together with any saved policies. It must be revised as each new Development Plan Document is adopted. District Council Proposals maps must include any minerals and waste matters.

Public Examination: independent examination of the Development Plan Document. The Inspector's Report will be binding on the local planning authority.

Regional Spatial Strategy (RSS): sets out the region's broad development strategy for a fifteen to twenty years period. Regional Planning Guidance has now become Regional Spatial Strategy. Revisions to Regional Spatial Strategy now have to be prepared by the Regional Planning Body.

Regulations: The principal regulations relevant to the Minerals and Waste Development Scheme are Town and Country Planning (Local Development) (England) Regulations 2004, as amended by The Town and Country (Local Development) (England) (Amendment) Regulations 2008 and the Town and Country Planning (Transitional Arrangements) Regulations 2004.

Saved Policies or Plans: existing adopted development plans are saved for three years from the date of commencement of the Planning and Compulsory Purchase Act. Any old style development plans adopted after commencement of the Act can be saved for three years from their adoption or approval.

Site specific allocations: allocations of sites to be included in Development Plan Documents.

South Downs National Park Authority: The South Downs National park Authority is shadow authority before it formally becomes the local planning authority for the South Downs on 1 April 2011.

Statement of Community Involvement (SCI): sets out the standards which authorities will achieve with regard to involving local communities in the preparation of Local Development Documents and development control decisions. The statement of community Involvement is not a development plan document but is subject to independent examination.

Strategic Environmental Assessment (SEA): Environmental Assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.

Supplementary Planning Documents (SPDs): provide further details in respect of the policies in Development Plan Documents. They do not form part of the Development Plan and are not subject to independent examination.

Sustainability Appraisal (SA): tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Planning and Compulsory Purchase Act to be undertaken for all local development documents.